

TREASURER & DIRECTOR OF ADMINISTRATION

Responsibilities include overseeing the diocesan accounting system, serving as financial liaison to the Board of Trustees, Council, Property Committee, Growth Fund Committee, Audit Committee, Budget and Assessments Working Group, and Compensation Committee, providing financial and employee benefit assistance to parishes and diocesan staff, managing returned properties with assistance from the Trustee Property Committee, and handling administrative matters and employee benefits for the diocese.

Updates since the 2016 Convention include:

- The 2016 audit was completed and an unqualified opinion rendered by Maher Duessel.
- Assisted four parishes in obtaining \$16k in grants from The Advancement Society to defray costs for various building maintenance projects.
- Conducted annual Parish Finances Workshop in conjunction with CPG Presentation of Upcoming Changes to Clergy Benefits with 29 attendees.
- Diocese provided payroll processing through ADP to six parishes at reduced rates (annual cost ranges from \$150 to \$225). Contact Marlene Rihn for information.
- Organized volunteer audit teams to assist parishes with their annual audits.
- Of 36 clergy/lay employees who enrolled in ECMT health plans for 2017, 16 (44%) selected Consumer Directed Health Plans (CDHP) with Health Savings Accounts (HSA). Bishop McConnell donated \$500 to each employee's HSA.
- Three properties were sold during 2017. The former Prince of Peace, Hopewell, was sold to Genesis Church, which had previously rented space at a Moon Township hotel. The former All Saints, Rosedale, was sold to New Vision Community Church, which had rented the church since 2011. The former Trinity, Freeport, was sold to an individual committed to preserving the historic church as a museum for local artifacts. Sale proceeds from these and other properties sold in recent years have been deposited to Morgan Stanley Pool 1 in funds for new church plants/ministries in the corresponding geographic areas.
- All Saints, Rosedale, and St. Andrew's, New Kensington, rectories were sold during 2017.
- Received \$50k DFMS Mission Enterprise Zone grant on behalf of St. James, Penn Hills, designated for rebuilding the parish over a two-year period.
- Received first installment of \$50k from Campbell Foundation (total grant \$150k over 3-year period) designated for ministry to senior adults.
- Received \$61k bequest from DeCoux estate designated for the preservation and maintenance of the church and columbarium at St. Thomas in the Fields, Gibsonia.
- Approved Growth Fund grants of \$77k to parishes with urgent building maintenance projects. Approved Growth Fund loan of \$26k to one parish in 2017.
- 2017 Operating Budget provides \$143k in financial support to reopened parishes/parishes in need of financial assistance and \$27k in Community Outreach Grants to Coal Country Hangout Youth Center,

Neighborhood Youth Outreach Project (NYOP), Shepherd Wellness Center, and Sheldon Calvary Camp.

- \$44k in funding is available for Parish Mission Grants. The Parish Mission Grant Application is available on the diocesan website.
- 2017 Trustee grants provided \$20k to the Sheldon Calvary Camp Capital Campaign, \$19.5k to Sheldon Calvary Camp for scholarships, and \$82k to Trinity Cathedral for additional 2017 staffing.

With gratitude for the opportunity to serve,
Kathi Workman