

Timeline to the 151st Convention of the Diocese of Pittsburgh

November 4 & 5, 2016

**St. Paul's Episcopal Church, Mt. Lebanon
1066 Washington Road, Pittsburgh, PA 15228**

Tuesday, March 1, 2016

Parochial Reports for 2015 must be filed with the Episcopal Church, with a signed copy to the diocesan office. (Canon III, Sec. 2a)

Thursday, June 30, 2016

Certification of Lay Deputies form due. (Canon II, Sec. 2a).

Each parish elects two deputies; larger parishes have additional deputies based on duly registered communicants. Deputies are elected as provided for in each parish's by-laws. Terms are for three years and begin on July 1. Certification forms must be signed by a warden OR two members of the vestry.

PLEASE PRINT ALL INFORMATION CLEARLY.

ILLEGIBLE OR INCOMPLETE INFORMATION WILL NOT BE ACCEPTED.

Signed certification forms should be mailed to:

Episcopal Diocese of Pittsburgh
325 Oliver Avenue, Suite 300
Pittsburgh, PA 15222

*Please note that Certification of a parish's Lay Deputies is **not the same** as registration for Convention. Registration forms will be available in September. All deputies planning to attend Convention must **also** register.*

Friday, July 1, 2016

Deadline for recommendations to Nominating Committee. (Rules of Order B3a)

Mail to: Episcopal Diocese of Pittsburgh
325 Oliver Avenue, Suite 300
Pittsburgh, PA 15222

Sunday, July 31, 2016

Deadline for nominees to submit 200 word statement of interest and digital head shot for inclusion in Preconvention Journal.

Email to: jrogers@episcopalpgh.org

Monday, August 15, 2016

Journal Reports due.

Individuals who have been asked for a report, must submit as a Word document via email to:

Judi Rogers at jrogers@episcopalpgh.org

Thursday, September 1, 2016

Parish audits are to be filed within 30 days of completion, but no later than September 1. (Canon XVII, Sec. 5)

Necessary reporting forms were sent to each parish under separate cover from the Judge of Audits on [insert date], and are also available on the website at www.episcopalpgh.org.

Monday, September 5, 2016

Deadline for submission of proposed resolutions in order to be reviewed by Diocesan Council at its September meeting. (Canon V, Sec. 6c)

Email submissions to office@episcopalpgh.org
or mail to Episcopal Diocese of Pittsburgh
325 Oliver Avenue, Suite 300
Pittsburgh, PA 15222

Tuesday, October 4, 2016

Pre-convention Journal will be made available, including a list of nominees with biographical information. (Rules of Order B3a)

Wednesday, October 12, 2016, 7:00 p.m.

**Pre-convention Information Session at Trinity Cathedral, downtown
Blue Room, 2nd floor**

****This pre-convention information session will be available for viewing online.****

Friday, October 14, 2016

Deadline to register for convention.

Friday, October 14, 2016

Deadline to reserve display space.

If your committee, agency, organization or parish is interested in having a display for your ministry or product, please complete the Display Table Reservation Form and submit to:

Judi Rogers
Episcopal Diocese of Pittsburgh
325 Oliver Avenue, Suite 300
Pittsburgh, PA 15222
or email to: jrogers@episcopalpgh.org

Friday & Saturday, November 4 & 5, 2016

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