

DISPLAY TABLE RESERVATION FORM

EPISCOPAL DIOCESE OF PITTSBURGH ANNUAL CONVENTION

November 4 & 5, 2016

ST. PAUL'S EPISCOPAL CHURCH, MT. LEBANON

1066 Washington Road, Pittsburgh, PA 15228

Please complete and e-mail, fax or mail by **Friday, October 14** to:

Episcopal Diocese of Pittsburgh

325 Oliver Avenue, Suite 300

Pittsburgh, PA 15222

office@episcopalpgh.org

412-721-0853

SPACE IS LIMITED – FIRST COME, FIRST SERVED

ONLY NINE TOTAL TABLES AVAILABLE

NAME OF COMMITTEE, AGENCY, ORGANIZATION OR INDIVIDUAL: _____

Address: _____

Phone: _____ E-mail: _____

Contact Name: _____

Address: _____

Phone: Home _____ Work _____ Cell _____

E-mail: _____

Table reservation request (choose one): _____ One table _____ Half table

Please indicate if you will need an electrical outlet: yes _____ no _____

If you plan to sell items at your table, please give a brief description of those items: _____

St. Paul's will be open for set up of displays on **Friday, November 4 between 12:00 Noon and 3:00 pm ONLY.**

Displays must be taken down immediately following the convention. No banners or other items may be hung on the walls.

NOTE: This form reserves table space only. Exhibitors planning to be present the day of convention must register using the Convention Registration form and pay the registration fee.

Please read the following statement carefully and sign below:

While we will do everything possible to assure the security of exhibit space, Exhibitors are liable for the safety and security of exhibits and related materials. The Diocese of Pittsburgh and St. Paul's Episcopal Church are not to be held liable.

Signature: _____ Date: _____