

DISPLAY TABLE RESERVATION FORM

EPISCOPAL DIOCESE OF PITTSBURGH ANNUAL CONVENTION

November 1 & 2, 2013

TRINITY EPISCOPAL CATHEDRAL
328 Sixth Avenue, Pittsburgh, PA 15222

Please complete and e-mail, fax or mail by **Friday, October 11** to:

Mrs. Mary Lou Procacina
131 Patterson Ave. Carnegie, PA 15106
mlp@flcpittsburgh.org
Fax: 412-471-9521

NAME OF COMMITTEE, AGENCY, ORGANIZATION OR INDIVIDUAL: _____

Address: _____

Phone: _____ E-mail _____

Contact Name: _____

Address: _____

Phone: Home _____ Work _____ Cell _____

E-mail: _____

Table reservation request: # of table(s) for display only (maximum of 2) _____

Trinity Cathedral will be open for you to set up your display **only** on **Friday, November 1 between 9:00 am and 3:00 pm.** Displays must be taken down immediately following the convention.

Please indicate if you will need an electrical outlet: yes _____ no _____

Names for your nametags (2) _____

If you plan to sell items at your table, please give a brief description of those items: _____

Please read the following statement carefully and sign below:

While we will do everything possible to assure the security of exhibit space, Exhibitors are liable for the safety and security of exhibits and related materials. The Diocese of Pittsburgh and Trinity Cathedral are not to be held liable.

Signature: _____

Date: _____

If you have questions, please contact:

Mary Lou Procacina
Day: 412-471-8125 Evening: 412-279-6015
Cell: 412-860-0870 E-mail: mlp@flcpittsburgh.org
Fax: 412-471-9521