



May 4, 2023

## Diocesan Staffing Changes

Dear Friends,

Our diocese is blessed to have such a remarkable staff. I am deeply grateful for all the members of our diocesan office who serve every day with joyful dedication. A few changes to three of our staff positions is warranted at this time to better serve the needs of our diocese and to recognize the contribution of these three individuals:

**Andy Muhl**, who currently serves as our Executive Assistant & Communications Specialist, will shed the Executive Assistant role to give more focused attention to the communication and technology needs of our diocese. Upon the hiring of a new, full-time Executive Assistant to support the Bishop, Bishop's Office, and diocesan committees, Andy will assume the role of **Communications & Technology Director**. In this position, he will develop and implement strategies to keep the members of our diocese well informed and engaged in the life of the diocese, convey the mission and values of the Church and of the Diocese of Pittsburgh to those not among our membership, and serve as a source of guidance and support for our parishes, ministries, and committees in the areas of communication and technology.

**Jo Ann McLaughlin-Klemencic**, who currently serves as our Administrative Specialist, will be taking on the responsibility of serving as Diocesan Convention Manager. This will be in addition to her current responsibilities of coordinating the management of diocesan properties and the diocesan archives, as well as serving as administrative support to the Growth Fund Committee. In taking on this additional role, Jo Ann has been promoted to **Program Coordinator**.

**Marlene Rihn**, who currently serves as our Financial Administrator, is responsible for the day-to-day accounting functions of the diocese. Over the last year, she has taken on additional responsibilities in support of our Treasurer & Director of Administration. Marlene has been with the diocese since 2010 and has been a stable resource for our parishes. In recognition for her years of service and taking on these additional responsibilities, Marlene has been promoted to **Senior Financial Administrator**.

These promotions are well deserved and they will strengthen and expand the capacity of our staff. Please join me in congratulating Andy, Jo Ann, and Marlene.

Faithfully,

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Bishop Ketlen

