

TREASURER & DIRECTOR OF ADMINISTRATION
Report to Diocesan Convention 2022

Responsibilities include overseeing the diocesan accounting system; serving as financial liaison to the Trustees, Council, Property Committee, Growth Fund Committee, Finance & Investment Committee, Audit Committee, Budget and Assessments Working Group, and Compensation Committee; providing financial and employee benefit assistance to parishes and diocesan staff; overseeing employee benefits for the diocese; and overseeing returned properties with assistance from Administrative Specialist Jo Ann McLaughlin-Klemencic and guidance from the Trustee Property Committee.

I am especially grateful to Bishop Ketlen, Canon Kim, and the entire staff of the diocese for providing guidance and support over the last 7 months as I learn the intricacies of the job.

Updates since the 2021 Convention were partially obtained by reviewing the Board of Trustee reports of the previous Canon Treasurer, Kathi Workman, and include:

- The 2021 audit was completed, and an unqualified opinion rendered by Maher Duessel. (See Appendix section of this Preconvention Journal.)
- Based on the 2018 agreement with nine Anglican Church of North America (ACNA) parishes, annual payments totaling \$169k were received for 2021. The parishes are also up to date on 2022 payments, with \$93k received for the first half of 2022. ACNA funds which remain undesignated from prior year payments include \$64k in 2019 payments, \$54k in 2020 payments and \$169k in 2021 payments.
- Assisted 2 parishes in obtaining \$11.8k in grants from The Advancement Society to defray costs (Church of the Atonement, Carnegie lighting upgrade \$3.35k and St. Mark's, Johnstown sewer line work \$8.5k).
- Provided payroll processing through ADP Episcopal Payroll Services to 8 parishes at significantly reduced rates. (Contact Financial Administrator Marlene Rihn for information.)
- Organized volunteer audit teams that assisted numerous parishes with their annual audits (with thanks to Bob Eley, Gerry Dalton, Kathi Workman, and Marlene Rihn for serving as volunteer auditors!)
- About 20% of the clergy/lay employees enrolled in Episcopal Church Medical Trust health plans for 2022 selected Consumer Directed Health Plans (CDHPs) with Health Savings Accounts (HSAs). Bishop Ketlen donated \$500 to each HSA. Annual enrollment period for 2023 health insurance runs from October 26 through November 16. Cost of medical insurance plans provided by CPG increased by average of XX% for 2023. (See 2023 Medical Benefits Guide in the Appendix section of this Preconvention Journal.)
- Properties sold in 2022 included the following: St. John's Donora church for \$20k (sale proceeds deposited in Pool 1 fund for New Mission/Ministries – South) and St. James Penn Hills rectory for \$115k (sale proceeds of \$112k deposited in Pool 1 fund for St. James Penn Hills).

- Approved Growth Fund grants of \$61k to 9 parishes with urgent building maintenance projects.
- 2022 Operating Budget provided \$128k in financial support to reopened parishes/parishes in need of financial assistance and \$18k in Community Outreach Grants to Coal Country Youth Hangout, Shepherd's Wellness, and Sheldon Calvary Camp.
- Trustee grants provided \$20k to Sheldon Calvary Camp for summer scholarships, \$80k to Trinity Cathedral for staffing, and \$12k in matching funds to the St. Brendan's-Franklin Park mortgage loan repayment fund held in Vanguard.
- Received \$120k grant from the Maplewood Foundation for development of the Episcopal Anglican House of Study at Pittsburgh Theological Seminary over a three-year period.
- Received \$8k grant from the Executive Council of the Episcopal Church for the Becoming Beloved Community Initiative over a one-year period.

It has been a blessing to have this job and I look forward to continuing to develop strong working relationships with everyone in the diocese.

Faithfully,

Elaine Zevkovich