

# Parish Guide to Grants and Loans

## Episcopal Diocese of Pittsburgh



June 2022

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## Grants and Loans for Building Projects

### Diocesan Growth Fund

**Overview:** Growth Fund loans and grants are available on a limited basis for building, renovation, and maintenance projects to parishes that participate annually in the Growth Fund assessment. Grant amounts are limited and based on the spending policy of funds held by the Board of Trustees for this purpose.

**Guidelines:** Parishes may apply for a grant, loan, or combination of the two. As a general guideline for medium and large projects, the Growth Fund Committee strives for a combined funding stream. Guidelines can be found on the Diocesan website:

<https://www.episcopalpgh.org/wp-content/uploads/2022/06/Growth-Fund-Overview-final.pdf>.

**How to Apply:** The Growth Fund Application is available on the Diocesan website:

<https://www.episcopalpgh.org/wp-content/uploads/2022/06/Growth-Fund-Application-final.docx>.

### The Society of the Episcopal Church for the Advancement of Christianity in Pennsylvania (aka The Advancement Society)

**Overview:** The Advancement Society was created to provide funding for a variety of projects and needs to the five dioceses in Pennsylvania. Grants have been made for repair and installation of heating systems, roof repairs, repaving projects, carpeting, overdue bills, rectory repairs, electrical improvements, etc. Grants range from \$1,000 to \$12,000 depending on the number of applications submitted.

**Guidelines/How to Apply:** Grant requests must be approved by the Bishop. Send a letter of request stating your need along with quotes for the project and a copy of your most recent parochial report and financial statements. Grants are approved by The Advancement Society in January, May, and October. Deadlines for applications to be submitted to the diocesan office are April 15, September 15, and December 15.

### Episcopal Church Building Fund (ECBF)

**Overview:** The ECBF provides church-based loans to Episcopal congregations and organizations. Loans are available for building projects, renovations, repairs, improvements, refinancing, and/or purchase of land or buildings. No grants are available.

**Guidelines/How to Apply:** The ECBF offers fixed rate loans with a term of up to 10 years; adjustable-rate loans with a term of 3, 5 or 7 years; and a minimum loan amount of \$20,000. To obtain additional guidelines, information and/or to download the application, go to [www.ecbf.org/loans](http://www.ecbf.org/loans).

## **Pittsburgh History & Landmarks Foundation (PHLF) – Historic Religious Properties Grant Program**

**Overview:** PHLF provides a limited number of matching grants and technical assistance consultations to owners of architecturally significant historic religious properties in Allegheny County for preservation/restoration of the basic structure of the building (those parts that shelter the interior space and support the shelter such as columns, exterior walls, windows, roof structure, and gutter work). PHLF awards grants of up to \$10,000. The religious institution is required to match the grant. PHLF staff/consultants will provide technical assistance, including assessing the current condition of the property, recommending for maintenance and restoration plans, conducting architectural and engineering studies or energy conservation audits, and advising on working with an architect and contractor.

**Guidelines:** Applicant must 1) be a recognized religious institution in Allegheny County, housed in an architecturally significant building that is 50 years old or more. (Priority is given to properties listed, or eligible for listing, on the National Register of Historic Places or recognized by a “Historic Landmark” plaque.); 2) have an active, though not necessarily large, congregation; 3) be capable of raising matching funds to support the project; 4) be used as a place of worship **and** offer a program of social services that benefits the surrounding community; 5) be a member of PHLF; and 6) be willing to accept a PHLF “Historic Landmark” plaque if offered.

**How to Apply:** Application and additional information can be found at <https://phlf.org/preservation/historic-religious-properties-grant-program/>. Applications are due by December 1 for the subsequent year. Awards are made in February.

## **Keystone Historic Preservation Program**

**Overview:** The Keystone Historic Preservation Grant program provides funding support for projects that identify, preserve, promote, and protect historic and archaeological resources. The maximum grant from the PA Historical and Museum Commission (PHMC) to an organization is \$25,000 for project-focused activities and \$100,000 for construction projects. It is strongly suggested that you speak directly with Karen Arnold, program manager, to obtain additional information and guidance **before** applying for this grant.

**Guidelines:** Requirements for this grant include: 1) applications must be prepared on the eGrant application system which can be accessed from the website (link below); 2) building must be listed in or eligible for the National Register of Historic Places; 3) projects must meet goals and objectives of Pennsylvania Historic Preservation Plan (plan is available for review at <https://www.phmc.pa.gov/Preservation/Preservation-Plan/Documents/2018-Final-Statewide-Plan-Web.pdf>; and 4) grants require a 50/50 cash match.

**How to Apply:** Application and additional information can be found at [www.phmc.pa.gov/Preservation/Grants-Funding/Pages/Planning-Projects.aspx#.VsTAEeZOLLI](http://www.phmc.pa.gov/Preservation/Grants-Funding/Pages/Planning-Projects.aspx#.VsTAEeZOLLI). The application submission deadline is typically in March; verify by going to PHMC website since the timing is affected by the approval of the state budget.

## Grants and Loans for Mission

### Parish Mission Grants

**Overview:** These grants are available to help fund parish initiatives that:

- are aimed at enhancing evangelism and mission through person-to-person interaction with those the parish seeks to serve, and/or
- are designed to promote racial reconciliation in the neighborhood(s) surrounding the parish.

Grants will be awarded for new initiatives or the support/expansion of existing programs. They will be awarded on a first come, first served basis, until the designated funds are depleted. The grants will typically range between \$1,000 and \$5,000.

Generally, the Parish Mission Grant is intended to encourage and enable mission activity on the part of laity. However, in small parishes with limited lay leadership, funds may be used to support clergy activity as well. In such instances, the clergy activity must be aimed at encouraging and providing opportunities for current or future lay involvement in mission.

**Guidelines / How to Apply:** Applications are reviewed by the Budget and Assessments Working Group, then sent to Diocesan Council for approval. Applications received two or more weeks prior to an upcoming Council meeting will be presented for approval at that meeting; otherwise, they will be held for the following meeting. Council generally meets 5-6 times a year. Refer to the calendar on the diocesan website, or call the diocesan offices, for the dates of upcoming meetings. (An expedited review may be possible for urgent requests.). Return completed application to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan treasurer.

### Formation for Mission Grants

**Overview:** These grants are available to help fund lay and clergy participation in conferences, courses, and other forms of continuing education that will prepare them for meaningful, hands-on mission in the community they serve or seek to serve. This includes registration fees and the cost of required materials.

Travel and accommodations will **not** be funded through the grant but will be the responsibility of grantees and/or their parishes. Individuals are encouraged to take

advantage of local formation opportunities whenever possible.

Half of the available grant funds are reserved for lay use, and half for clergy use. Grants will be awarded from each category at the discretion of Diocesan Council until the funds are depleted.

**Guidelines / How to Apply:** Applications are reviewed by the Budget and Assessments Working Group, then sent to Diocesan Council for approval. Applications received two or more weeks prior to an upcoming Council meeting will be presented for approval at that meeting; otherwise, they will be held for the following meeting. Council generally meets 5-6 times a year. Refer to the calendar on the diocesan website, or call the diocesan offices, for the dates of upcoming meetings. (An expedited review may be possible for urgent requests.). Applications can be found on the Diocesan website under the Documents and Forms section. Return completed application to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan treasurer.

## United Thank Offering (UTO)

**Overview:** The United Thank Offering (UTO) is a ministry of The Episcopal Church for the mission of the whole church. Through UTO, men, women, and children nurture the habit of giving daily thanks to God. UTO is entrusted to promote thank offerings, to receive the offerings, and to distribute the UTO monies to support mission and ministry throughout The Episcopal Church.

**Guidelines / How to Apply:** Each diocese may apply for one UTO grant per year, and the bishop's signed approval must accompany the application. The grant focus and guidelines for each year are posted in the previous November at <https://www.episcopalchurch.org/ministries/united-thank-offering/>. The grant application is available each year beginning January 1 at the same website. Completed applications are typically due in early March, with grants being finalized in May or June of each year.

## Constable Fund Grant

**Overview:** The Constable Fund provides grants to fund mission initiatives that were not provided for within the budget of the Episcopal Church General Convention/Domestic and Foreign Missionary Society (DFMS), with a preference for work in religious education.

**Guidelines:** Religious education for the purposes of the Constable Fund is defined as follows:

*Religious education forms Christians for active service through a process of critical reflection on the events of daily life in light of the Gospel. It is also a procedure by which we examine and reflect on how faithfully we engage in that service and information. By learning to see more clearly God's living presence in the world—Father, Son, and Holy Spirit—a Christian is prepared for Christ-like, loving service to God, neighbor, and all creation.*

The following areas of the Episcopal Church's mission and ministry are particularly relevant for funding consideration. (This list is meant to be descriptive, not conclusive).

- Priorities of the General Convention and Executive Council
- The 5 Marks of Mission, particularly #2: Proclaim, teach, baptize, and nurture new believers
- Adult education initiatives
- Initiatives involving strategic review and/or planning for religious education
- Initiatives that examine the larger picture of religious education in the common life, mission, and ministry of the church
- Resolutions and initiatives involving children, youth, and young adults.

**How to Apply:** Proposals must be submitted through the Episcopal Church's Provincial structure, with final submission coming through the recommendation of the Provincial Synod, Provincial Officers or Executive Committee, or other corollary structure within the Province. Proposals must include:

- A narrative description of the project (maximum five pages)
- A detailed budget

Refer to The Episcopal Church website at <https://www.episcopalchurch.org/grants-and-scholarships/constable-grants/> for current detailed guidelines, time frames, etc.

## **Social Justice & Outreach Committee Vegetable Garden Grant**

**Overview:** The Social Justice and Outreach Committee (SJO) of the Diocese of Pittsburgh offers small grants to support the creation and maintenance of neighborhood vegetable gardens that meet the needs of urban and suburban residents who have limited access to fresh produce and healthy food supplies. These grants are intended to support parishes in creating new vegetable gardens or supporting an already functioning garden with small material needs such as: seed or plant purchases, fencing, bed construction, soil or fertilizer purchases, soil testing costs, hand tools purchases, water connections, rain barrels, etc.

**Guidelines:** These grants are not intended to support an exclusive or private garden, nor one used solely for decorative purposes. To be eligible for this grant, the parish must have:

- An oversight committee of several organized and motivated gardeners
- An already-identified garden location, owned by the parish, or to be used with written permission of its owner(s)
- A primary contact person/coordinator of the garden
- A plan regarding crops, maintenance, and harvesting
- Designated recipients of the products of the garden
- A commitment to submitting a year-end report summarizing implementation of funds and success/challenges of the garden project

The maximum grant request for this program should be no more than \$500. Priority will be given to those applicants who plan to start new gardens. Funds are to be used in the same calendar year as the grant is awarded unless an extension is submitted and approved by the SJO.

**How to Apply:** The annual grant cycle usually begins in February, with applications being made available on the Diocese of Pittsburgh website ([www.episcopalpg.org](http://www.episcopalpg.org)). The deadline is typically on or near March 15. Refer to the website for up-to-date guidelines and application instructions.

## Trinity Wall Street

**Overview:** Trinity Wall Street is an Episcopal parish that has been a part of the New York City landscape since 1697. Trinity's grant-making program supports partners around the world in ministries of transformation and reconciliation.

**Guidelines:** Trinity Wall Street's grantmaking focuses on four strategic initiatives, guided by their Philanthropies team: Housing and Homelessness, Racial Justice, Mission Real Estate Development, and Leadership Development. Its focus on all four initiatives is rooted in a strong commitment to advancing an equitable society in which the allocation of resources, opportunities, and hardships are not determined by race.

**How to Apply:** Refer to <https://trinitywallstreet.org/grants-partners> for detailed requirements. Proposals are submitted through the grantee portal. Application deadlines are typically in February and June.

## Hillman Foundation

**Overview:** The Hillman Foundation was established in 1951 with a broad purpose: to improve the quality of life in Pittsburgh and southwestern Pennsylvania. Throughout more than 50 years of diversified grant-making, the Foundation has continued to advance its commitment to this goal. Each foundation has a unique programmatic mission and geographic focus. Please visit the individual foundation's website to find out more about its funding priorities.

**Guidelines / How to Apply:** Requests are accepted only through the Foundation's online application process, accessible at <https://hillmanfamilyfoundations.org/>. There are no fixed deadlines.

## POISE Foundation

**Overview:** The POISE Foundation provides small grants to nonprofit organizations located in the Pittsburgh Region that provide services to the African American community. The average grant size is \$5,000. The Foundation currently focuses on the following priority areas:



- Strengthening Black Families
- Community & Economic Development
- Entrepreneurial Activities
- Young Ladies
- Education

**Guidelines:** Preference is given to organizations meeting two of the three following criteria:

- Executive director is African American
- Fifty percent of board is African American
- Seventy-five percent of community served is African American

**How to Apply:** Create an account or login to the online grant portal and complete the Eligibility Quiz. Once logged in, follow the instructions to begin a new grant application. The first step of the application will be an eligibility quiz. This will then be followed by submission of a Letter of Inquiry. More information can be found at [www.poisefoundation.org/programs/grants/poise-grants.html](http://www.poisefoundation.org/programs/grants/poise-grants.html).

## Richard King Mellon Foundation

**Overview:** This Foundation was created in 1947 by Richard King Mellon (1899-1970), chairman of Mellon Bank, conservationist, and dominant figure in the financial, industrial, and civic life of Pittsburgh for many years. Its trustees have shown a preference for supporting established organizations with specific objectives and partnering with other donors, rather than solely underwriting the entire cost of projects. The trustees believe that this policy allows the Foundation's funds to benefit the largest number of people. For more information, refer to the Foundation's website at <https://www.rkmf.org/grants>.

The trustees have established the following program priorities:

- Health & Well-Being
- Economic Mobility
- Economic Development
- Organizational Effectiveness
- Social Impact Investment
- COVID-19 Recovery
- Conservation

**Guidelines:** The Foundation gives priority to projects and programs that have clearly defined outcomes and an evaluation component.

**How to Apply:** Apply using the online portal located at <https://www.rkmf.org/pages/nonprofit-and-public-sector-partners>.



## Stoller Foundation Accelerator Program

**Overview:** The Stoller Foundation is a non-operating foundation that incubates and accelerates non-profits that are focused on evangelism and volunteerism. In view of its goal to create, fund, and support Christ-centered ministries, the Foundation periodically offers a limited number of grants.

**Guidelines / How to Apply:** The Foundation offers grants on an invite-only basis. However, interested organizations may submit a Letter of Inquiry during scheduled grant cycles, which are announced on the Foundation website at [www.stollerfoundation.org/grants/](http://www.stollerfoundation.org/grants/). The Foundation is typically interested in organizations that:

- Demonstrate effectiveness in evangelism.
- Succeed in mobilizing volunteers in high proportion to their paid staff.
- Are established as 501(c)(3) non-profits.
- Are small and are not yet well-established in terms of funding or interstate/international reach.
- The above being true, have still achieved a modicum of success via innovative and entrepreneurial thinking.
- Are launching a new program that mobilizes volunteers to serve others and share the Gospel.

## Grants and Loans for Clergy Education and Training

### Roanridge Grant

**Overview:** Grants from the Roanridge Trust are to be used for the training of town and country clergy and rural Christian workers of the Episcopal Church. The trust, administered by the Mission Department of the Domestic and Foreign Missionary Society (DFMS), generates approximately \$160,000 in funds to be distributed each year.

**Guidelines:** Any congregation or group of congregations engaged in one of the following activities is eligible to apply for a Roanridge grant:

- Providing training for town and clergy and rural Christian workers of the Episcopal Church.
- Providing training designed to better equip the participants for effective Christian ministry within the Episcopal Church.
- Serving in some form of Christian ministry in the Episcopal Church.

Applications that meet the following criteria will be given highest consideration:

- Those that target Episcopal Church leaders serving (or preparing to serve) in rural and small-town settings. The Mission Department defines rural and small-

- town communities as those with a population of 10,000 or less.
- Those that seek to increase participation in Christian ministry within the Episcopal Church.
- Those that offer the greatest degree of transferability for others to use as training in various locations.
- Those applying for a Roanridge Trust grant for the first time.
- Those that seek to further the mission of the Episcopal Church in the world.

**How to Apply:** Refer to The Episcopal Church website at <https://www.episcopalchurch.org/grants-and-scholarships/roanridge-trust/> for current detailed guidelines, application, deadlines, etc.

## **Episcopal Church Foundation Fellowship Partners Program**

**Overview:** Since 1964, the Episcopal Church Foundation (ECF) has supported over two hundred scholars and ministry leaders throughout the Episcopal Church, fostering innovation in theological formation and ministerial leadership in challenging times. The Fellows who are selected have a significant track record of going on to share their knowledge, experience, and best practices with the wider Church in transformative ways.

**Guidelines:** Applicants must choose to apply to either the academic or ministry track. Typically, ECF has awarded three to four Fellowships per year, with awards ranging up to \$15,000. Fellows may apply to renew grants for up to three years. (Renewal grants are capped at \$10,000.) The application process is open to both lay and ordained Episcopalians.

**How to Apply:** Complete the online application, accessible at <http://www.episcopalfoundation.org/programs/fellowship-partner-program/how-to-apply>. A link to a downloadable, printable application is also available here.

## **Bishop's Scholarship for Theological Students**

**Overview:** Bishop's Scholarships are awarded annually to seminarians and diaconal school students of the Episcopal Diocese of Pittsburgh. Amounts vary based on the number of applicants, typically ranging from \$2,000 to \$4,000.

**Guidelines/How to Apply:** Applicant must provide information concerning expected expenses and other sources of assistance. Applications are due by June 30 and can be downloaded from at <https://www.episcopalpg.org/wp-content/uploads/2019/06/BishopScholarshipAppTheological06062019.pdf>. Return completed form to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan treasurer.

## Grants for Other Types of Clergy Support

### Bishop's Scholarship for Children of Clergy

**Overview:** Bishop's Scholarships are awarded annually to children of clergy of the Episcopal Diocese of Pittsburgh to be used for post-secondary education. Amounts vary based on the number of applicants, typically ranging from \$500 to \$2,000.

**Guidelines/How to Apply:** Applicant must provide information concerning expected expenses and other sources of assistance. Applications are due by June 30 and can be found here: <https://www.episcopalpgh.org/wp-content/uploads/2019/06/BishopScholarshipApp06062019.pdf>. Return completed form to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan Treasurer.

### Clergy Assurance Grants

**Overview:** Each year, the Diocese receives an allocation of funds from the Clergy Assurance Fund (formerly the Widows Corporation) to be used to assist diocesan clergy and their families with costs related to:

- medical procedures,
- prescription drugs,
- counseling sessions, and
- other medical, mental, or behavioral health products and services.

Wellness Grants provided from these funds are intended for unexpected or extraordinary expenses that will cause financial hardship for the clergy if assistance is not received. Grant amounts vary, based on both the needs expressed and the amount of available funds.

**Guidelines/How to Apply:** Applicants must submit an application, which can be found on the Diocesan website under Documents and Forms. The application can be returned via email to either the Treasurer or the Canon to the Ordinary.

### Continuing Education Assistance

**Overview:** Education plays an important role in the call to ministry. While seminary preparation includes study, reading, learning Scriptures, theology, and pastoral care, education must not end at ordination. It must be a lifelong pursuit to remain grounded and relevant in ministry, and it is expected that clergy of the Diocese will further their education each year. Some financial assistance may be available from the Diocese for clergy who wish to pursue continuing education opportunities.

**Guidelines/How to Apply:** Many parishes provide a budget for their clergy's continuing education. In parishes with limited financial resources, it is expected that funding would

be split in thirds with one-third coming from each the parish, the clergy, and the diocese. Applicant must provide information including the description of the course, conference, etc., as well as expected costs. Applications may be submitted at any time and can be downloaded here: <https://www.episcopalpgh.org/wp-content/uploads/2018/06/Continuing-Ed-Application-Form-08182015.pdf>. Contact the diocesan treasurer for additional information.

## **Lilly Endowment for Sabbatical Funding**

**Overview:** The Lilly Endowment Clergy Renewal Programs at Christian Theological Seminary (CTS) are structured to provide congregations and their leaders maximum freedom to propose renewal leaves suited to their own context. These programs actively seek to encourage pastors and congregations to imagine creative possibilities for clergy renewal projects that will re-energize their ministries. CTS will award as many as 125 grants of up to \$50,000 in any one year. Suggestions for completing a high- quality proposal can be found at <https://www.cts.edu/wp-content/uploads/2022/02/high-quality-proposal-new-17.pdf>.

**Guidelines:** Each parish may request up to \$50,000 to support a renewal (sabbatical) program. Of the \$50,000, up to \$15,000 may be used for parish expenses associated with the renewal program; the remainder may be used for the pastor's program expenses. Applications become available in November for the following year's program. Consideration takes place in the summer of the program year, and award notifications are sent by letter to the congregation's mailing address by the end of that August. Grant funds do not become available for use until the year following the program year. Pastors are now considered eligible if they are ordained, currently serving in a ministerial role within a local congregation, in good standing with their denomination or network, and have shown a commitment to education. Congregations and pastors may, if desired, propose a series of shorter leaves (taken across no more than 24 months) in place of the uninterrupted 3–4-month leaves that traditionally have been encouraged.

**How to Apply:** Application instructions and additional information may be found at <https://www.cts.edu/cpe/clergy-renewal/applying/>

## **The Louisville Institute – Pastoral Study Project Program**

**Overview:** The Louisville Institute offers pastoral leaders the gift of time and resources to investigate issues related to Christian life, faith, and ministry through the Pastoral Study Project Program (PSP). This program enables pastoral leaders to bracket daily work routines to pursue a pressing and significant question for the life of faith. Grants of up to \$15,000 support independent or collaborative study projects while on partial leave from ministry responsibilities. PSP grantees may use a variety of platforms to share what they learn with a wider audience, extending their leadership in ways that can benefit the broader church and culture in North America.

**Guidelines:** The PSP is open to Christian clergy, church staff members, chaplains, denominational staff, and others regularly employed in recognized positions of pastoral leadership, ordained, and lay. It is also open to ordained ministers who are not currently employed by a religious organization.

**How to Apply:** Deadline for application is August 1 for a grant beginning January 1 of the subsequent year. Applications and additional information may be found at [www.louisville-institute.org/grants/programs/pspdetail.aspx](http://www.louisville-institute.org/grants/programs/pspdetail.aspx).

## **Grants and Loans for Books & Related Materials**

### **Church Periodical Club – National Book Fund Grant**

**Overview:** The Church Periodical Club has participated in the Church's mission to spread the Gospel by providing printed materials for over 120 years! Grants are awarded for books, magazines, audio/video materials, and computer software. Specific materials are determined and purchased by the grant recipients. Materials may be religious or secular but must be used within the mission of the Church. Grants are not given for equipment (such as projectors, computers, and shelves), operating expenses (such as postage or copying), or the production of material (such as translations or printing).

**Guidelines:** The Bishop must endorse the application and show its relationship to the priorities of the diocese. The need for materials to carry out the parish or organization's mission must be established for all requests, and there must be financial need. No restrictions on the amount of the grant awards are noted.

**How to Apply:** Grants are made once a year in June with an application deadline of March. Additional information can be found at <https://churchperiodical.com/national-book-fund-history/> Application can be found at [https://churchperiodical.com/wp-content/uploads/2021/11/nbf\\_application\\_form\\_2022.pdf](https://churchperiodical.com/wp-content/uploads/2021/11/nbf_application_form_2022.pdf).

### **Church Periodical Club (CPC) – Miles of Pennies Grant**

**Overview:** Miles of Pennies grants are provided to serve the needs of children from kindergarten through high school wherever there is a need. The maximum grant given is \$844.80, which represents one mile of pennies. Any organization, church, or individual affiliated with the Anglican Communion may apply (e.g., Christian Education classes, camps, VBS programs, libraries, tutoring or after-school classes, and youth ministry).

**Guidelines:** The maximum amount of money requested may not exceed \$844.80.

**How to Apply:** Applications may be submitted any time since grants are awarded year-round by the committee. The application must be endorsed by a CPC representative at the diocesan or province level. Additional information and application may be found at

<https://churchperiodical.com/miles-of-pennies/>.

## Prayer Book Society Fund

**Overview:** The Prayer Book Society Fund was established to provide funds to parishes and diocesan organizations to purchase Prayer Books, Bibles, Hymnals, confirmation and ordination certificates, and Parish Registers for recording of baptism, confirmations, etc.

**Guidelines:** Requests for funding may be made any time throughout the year. Letter of request should include specific details such as items needed, quantity, and price. All requests must be approved by the Board of Trustees of the Diocese. Any amount may be requested. Actual amounts granted will be based on number of requests received in any given year.

**How to Apply:** Letter of request may be emailed to the diocesan treasurer.

## Grants and Loans for Historical Projects

### Episcopal Women's History Project

**Overview:** The Episcopal Women's History Project (EWHP) encourages research and publication about the lives and work of women throughout the history of the Episcopal Church.

EWHP annually offers research and travel grants in the amounts of \$500 and gives the triennial *Frank Sugeno Research Award* in the amount of \$1,000. Grants may be used for travel, the acquisition of research materials, or other research expenses.

*The Katharine Jefferts Schori Award* is designed to promote the collection, preservation, and dissemination of records and other artifacts pertaining to the history of women in The Episcopal Church, including websites, print, film, video, and other media formats. Two awards up to \$2,000 each may be given at any time during the calendar year.

The *Malcolm and Pat Diesenroth Award* of \$250 recognizes the outstanding efforts of a parish to preserve or tell its history, especially the stories of women who helped form its congregational life.

**Guidelines:** Proposals may focus on an individual Episcopal woman or women's organizations, from the colonial period to the present. Projects involving overseas activities of Episcopal women will also be considered. Applications should include a description of the project, including how it will expand the history of Episcopal women. Past projects have included: the completion of a biography of The Rev. Gladys Lucile Hall; a collection of primary texts for a documentary of Anglican and Episcopal women in America; and identification and research of pre-1950 murals created by Episcopal women.

**How to Apply:** This is a rolling application, so submissions will be accepted at any time. For additional information, contact Joan R. Gundersen by email at [grants@ewhp.org](mailto:grants@ewhp.org).

## Historical Society of the Episcopal Church

**Overview:** The Historical Society of The Episcopal Church invites applications from both individual scholars and academic and ecclesiastical groups to support significant research, conferences, and publications relating to the history of the Church of England, the Anglican Communion worldwide, and the Anglican and Episcopal churches in North America. These grants are in the \$500-\$2,000 range, though more or less may be awarded, depending on the number of awards given and the amounts of funding available in any particular year. Typical grants include travel to collections or resources; dissertation research; and seed money for larger projects.

**Guidelines:** Applications must include:

- A statement, no more than five hundred words, of the subject and purpose of the project.
- A bibliography of the project, no more than a single page.
- A concise curriculum vitae.
- A **projected budget** with amount requested and detail of use. Explain other resources available or pursued, especially if granted funds for an amount less than requested.
- Indicate how you learned about the Historical Society's grants program
- Indicate how you learned about the Historical Society's grants program.
- At least **two (2) letters of recommendation** or support from those familiar with the proposer and project (for a graduate student, one from the main supervising professor expected).

**How to Apply:** Send an email, with all materials attached (PDF preferred) to [administration@hsec.us](mailto:administration@hsec.us). If the total file size is over 5 MB, you may send the files in separate emails. The deadline for submissions is May 1. Grant recipients are announced in July. See <https://hsec.us/grants> for additional information.