

TREASURER & DIRECTOR OF ADMINISTRATION

Responsibilities include overseeing the diocesan accounting system, serving as financial liaison to the Board of Trustees, Diocesan Council, Property Committee, Growth Fund Committee, Audit Committee, Budget and Assessments Working Group, and Compensation Committee; providing financial and employee benefit assistance to parishes and diocesan staff; handling of administrative matters and employee benefits for the diocese; and overseeing the returned properties with assistance from the Trustee Property Committee.

Updates since the 2017 Convention include:

- The 2017 audit was completed and an unqualified opinion rendered by Maher Duessel (see Appendix section of this Preconvention Journal).
- Assisted four parishes in obtaining \$14k in grants from The Advancement Society to defray costs for various building maintenance projects.
- Diocese provided payroll processing through ADP to six parishes at reduced rates (annual cost ranges from \$150 to \$225). Contact Marlene Rihn for information.
- Organized volunteer audit teams to assist numerous parishes with their annual audits.
- Of 34 clergy/lay employees who enrolled in ECMT health plans for 2018, 14 (41%) selected Consumer Directed Health Plans (CDHP) with Health Savings Accounts (HSA). Bishop McConnell donated \$500 to each employee's HSA. All PPO health plans currently offered by the ECMT will be discontinued in 2019 with new, comparable plans offered in their place. The current CDHP plans will continue to be offered in 2019 (see 2019 Compensation Guide in the Appendix section of this Preconvention Journal).
- Two returned church properties were sold. Proceeds from the sale of the former Church of the Good Samaritan, Liberty Borough, were deposited to Morgan Stanley Pool 1 in funds for new church plants/mission in the Mon Valley. A loan for \$32k was approved for the sale of the former Church of the Transfiguration, Clairton, property to Ebenezer Christian Worship Center.
- Received second installment of \$50k from Campbell Foundation (total grant \$150k over three-year period) designated for ministry to senior adults.
- Received notice of ~ \$1 million distribution to be received from the Francis William Swem Trust pending Attorney General approval of the Trust's termination (50% designated for Growth Fund and 50% designated for Diocesan Endowment Fund).
- Received final principal prepayments totaling \$154k in 2018 from St. Philip's Church for balance of \$623k mortgage on the 2011 sale of the Moon Township property.
- Approved Growth Fund grants of \$76k and Trustee Renovation Grants of \$34k to parishes with urgent building maintenance projects. Approved Growth Fund loans totaling \$15k (\$6k to All Saints, Brighton Heights, and \$8.7k to St. Peter's, Brentwood).

- 2018 Operating Budget provides \$152k in financial support to reopened parishes/parishes in need of financial assistance and \$27k in Community Outreach Grants to Coal Country Hangout Youth Center, Neighborhood Youth Outreach Project (NYOP), Shepherd Wellness Center, and Sheldon Calvary Camp.
- Funding of \$45k for Parish Mission Grants and \$9k for Formation for Mission Grants remains available for 2018. Both applications are available on the diocesan website.
- 2018 Trustee grants provided \$20k to Sheldon Calvary Camp Capital Campaign, \$19.4k to Sheldon Calvary Camp for scholarships, and \$121k to Trinity Cathedral for additional 2018 staffing.

Faithfully,
Kathi Workman