## Timeline to the 153rd Convention of the Diocese of Pittsburgh

## November 9 & 10, 2018 St. Paul's Episcopal Church 1066 Washington Road, Pittsburgh, PA 15228

#### Thursday, March 1, 2018

Parochial Reports for 2017 must be filed with the Episcopal Church, with a signed copy to the diocesan office. (Canon III, Sec. 2a)

#### Saturday, June 30, 2018

#### Certification of Lay Deputies form due. (Canon II, Sec. 2a).

Each parish elects two deputies; larger parishes have additional deputies based on duly registered communicants. Deputies are elected as provided for in each parish's by-laws. Terms are for three years and begin on July 1. Certification forms must be signed by a warden OR two members of the vestry.

#### PLEASE PRINT ALL INFORMATION CLEARLY.

# **ILLEGIBLE OR INCOMPLETE INFORMATION WILL NOT BE ACCEPTED.**

Signed certification forms should be mailed to:

Episcopal Diocese of Pittsburgh 325 Oliver Avenue, Suite 300

Pittsburgh, PA 15222

Please note that Certification of a parish's Lay Deputies is <u>not the same</u> as registration for Convention. Registration forms will be available in September. All deputies planning to attend Convention must <u>also</u> register.

## Sunday, July 1, 2018

Deadline for recommendations to Nominating Committee. (Rules of Order B3a)

Mail to: Episcopal Diocese of Pittsburgh 325 Oliver Avenue, Suite 300 Pittsburgh, PA 15222

### **Tuesday, July 31, 2018**

Deadline for nominees to submit brief biographical information and statement of interest (200 word total), and digital head shot (jpg) for inclusion in Preconvention Journal. Email to: jrogers@episcopalpgh.org

## Monday, August 13, 2018

#### Journal Reports due.

Individuals who have been asked for a report, must submit as a Word document via email to: Judi Rogers at jrogers@episcopalpgh.org

## Saturday, September 1, 2018

#### Parish audits are to be filed within 30 days of completion, but <u>no later than</u> September 1. (Canon XVII, Sec. 5)

Necessary reporting forms were sent to each parish under separate cover from the Judge of Audits, and are also available on the website at www.episcopalpgh.org.

## Monday, September 10, 2018

Deadline for submission of proposed resolutions in order to be reviewed by Diocesan Council at its September meeting. (Canon V, Sec. 6c)

> Email submissions to jrogers@episcopalpgh.org or mail to Episcopal Diocese of Pittsburgh 325 Oliver Avenue, Suite 300 Pittsburgh, PA 15222

## Tuesday, October 9, 2018

Pre-convention Journal will be made available, including a list of nominees with biographical information. (Rules of Order B3a)

# Friday, October 26, 2018

Deadline to register for convention.

## Friday, October 19, 2018

#### Deadline to reserve display space.

If your committee, agency, organization or parish is interested in having a display for your ministry or product, please complete the Display Table Reservation Form and submit to:

Judi Rogers Episcopal Diocese of Pittsburgh 325 Oliver Avenue, Suite 300 Pittsburgh, PA 15222 or email to: jrogers@episcopalpgh.org

<u>Friday & Saturday, November 9 & 10, 2018</u> 153rd Convention of the Diocese of Pittsburgh at St. Paul's Episcopal Church, Mt. Lebanon