

# Parish Guide to Grants and Loans

## Episcopal Diocese of Pittsburgh



February 2016

### Grants and Loans for ...

Building Projects .....	p. 2
Mission .....	p. 4
Clergy Education and Training .....	p. 11
Books & Related Materials.....	p. 14
Historical Projects .....	p. 15

# Grants and Loans for Building Projects

## Diocesan Growth Fund

**Overview:** The Diocesan Growth Fund was established to assist any participating parish within the diocese with the establishment of new church work, the revitalization of existing church work, and to provide assistance with emergencies which substantially impair the operations of a parish. In order to participate and be eligible to apply for grants and loans, parishes must pay a Growth Fund assessment which is calculated at 7% of their total annual assessment.

**Guidelines:** Parishes may apply for a grant, loan, or combination of the two. As a general guideline, the Growth Fund Committee suggests that requests be a one-third split of the project's cost between grant, loan, and contributions raised by the parish. The Growth Fund Application must be completed in its entirety and should include a Vestry resolution, parish financial statements, and at least two quotes from contractors. Growth Fund grants are capped at \$15,000 per project unless special circumstances warrant additional funding or there are excess funds available at year end. For projects with a total cost over \$50,000, approval must be obtained from the Diocesan Architecture Committee prior to Trustee approval for funding.

Growth Fund loans are available to cover project costs in excess of grant amounts and parish contributions. As a general rule, the maximum loan is \$100,000. Normal loan terms are five years at 3% interest, although the committee will work with the parish to make the loan payments affordable.

**How to Apply:** The Growth Fund Application is available at [www.episcopalpgh.org/wp-content/uploads/file/Documents/Growth%20Fund%20Application%2010-2015.pdf](http://www.episcopalpgh.org/wp-content/uploads/file/Documents/Growth%20Fund%20Application%2010-2015.pdf). The Growth Fund Committee suggests that non-emergency applications be submitted by June 1 to be considered for a grant in June and by November 15 for year-end grants.

## The Society of the Episcopal Church for the Advancement of Christianity in Pennsylvania (aka The Advancement Society)

**Overview:** The Advancement Society was created to provide funding for a variety of projects and needs to the five dioceses in Pennsylvania. Grants have been made for repair and installation of heating systems, roof repairs, repaving projects, carpeting, overdue bills, rectory repairs, electrical improvements, etc. Grants range from \$1,000 to \$8,000 depending on the number of applications submitted.

**Guidelines/How to Apply:** Grant requests must be approved by the Bishop. Send a letter of request stating your need along with quotes for the project and a copy of your

most recent parochial report. Grants are approved by The Advancement Society in January, May, and October. Deadlines for applications to be submitted to the diocesan office are April 15, September 15, and December 15.

## **Episcopal Church Building Fund (ECBF)**

**Overview:** The ECBF provides church-based loans to Episcopal congregations and organizations. Loans are available for building projects, renovations, repairs, improvements, refinancing, and/or purchase of land or buildings. No grants are available.

**Guidelines/How to Apply:** Non-mortgage loans (that require no lien on property and no attorney fees or closing costs) up to \$1,000,000 are available with a fixed interest rate for the life of the loan and a 2% origination fee. The standard term is 15 years, but is negotiable. To obtain additional guidelines, information and/or to download the application, go to [www.ecbf.org/loans](http://www.ecbf.org/loans).

## **Pittsburgh History & Landmarks Foundation (PHLF) – Historic Religious Properties Grant Program**

**Overview:** PHLF provides a limited number of matching grants and technical assistance consultations to owners of architecturally-significant historic religious properties in Allegheny County for preservation/restoration of the basic structure of the building (those parts that shelter the interior space and support the shelter such as columns, exterior walls, windows, roof structure, and gutter work). PHLF awards grants of up to \$10,000. The religious institution is required to match the grant. PHLF staff/consultants will provide technical assistance including assessment of current condition of property, recommendation for maintenance and restoration plan, conduct architectural and engineering studies or energy conservation audits, and advise on working with architect and contractor.

**Guidelines:** Applicant must 1) be a recognized religious institution in Allegheny County, housed in an architecturally-significant building that is 50 years old or more. Priority is given to properties listed, or eligible for listing, on the National Register of Historic Places or recognized by a “Historic Landmark” plaque; 2) have an active, though not necessarily large, congregation; 3) be capable of raising matching funds to support the project; 4) must be used as a place of worship **and** offer a program of social services that benefits the surrounding community; 5) be a member of PHLF; and 6) be willing to accept a PHLF “Historic Landmark” plaque if offered.

**How to Apply:** Application and additional information can be found at [phlf.org/financing-sources/historic-religious-properties-program](http://phlf.org/financing-sources/historic-religious-properties-program). Applications are due by December 1 for the subsequent year. Awards are made in February.

## Keystone Historic Preservation Program

**Overview:** The Keystone Historic Preservation Grant program provides funding support for projects that identify, preserve, promote, and protect historic and archaeological resources. The maximum grant from the PA Historical and Museum Commission (PHMC) to an organization is \$25,000 for project-focused activities and \$100,000 for construction projects. It is strongly suggested that you speak directly with Karen Arnold, program manager, to obtain additional information and guidance **before** applying for this grant.

**Guidelines:** Include 1) applications must be prepared on the eGrant application system which can be accessed from the website; 2) building must be listed in or eligible for the National Register of Historic Places; 3) projects must meet goals and objectives of Pennsylvania Historic Preservation Plan (plan is available for review at [www.phmc.pa.gov/Preservation/About/Documents/Pennsylvania-Statewide-Historic-Preservation-Plan-2012-2017.pdf](http://www.phmc.pa.gov/Preservation/About/Documents/Pennsylvania-Statewide-Historic-Preservation-Plan-2012-2017.pdf)); and 4) grants require a 50/50 cash match.

**How to Apply:** Application and additional information can be found at [www.phmc.pa.gov/Preservation/Grants-Funding/Pages/Planning-Projects.aspx#.VsTAEeZOLLI](http://www.phmc.pa.gov/Preservation/Grants-Funding/Pages/Planning-Projects.aspx#.VsTAEeZOLLI). The application submission deadline is typically in March; verify by going to PHMC website since the timing is affected by the approval of the state budget.

## Grants and Loans for Mission

### United Thank Offering (UTO)

**Overview:** The United Thank Offering (UTO) is a ministry of The Episcopal Church for the mission of the whole church. Through UTO, men, women, and children nurture the habit of giving daily thanks to God. UTO is entrusted to promote thank offerings, to receive the offerings, and to distribute the UTO monies to support mission and ministry throughout The Episcopal Church.

**Guidelines / How to Apply:** Each diocese may apply for one UTO grant per year, and the bishop's signed approval must accompany the application. The grant focus and guidelines for each year are posted in the previous November at [www.episcopalchurch.org/page/uto-grants](http://www.episcopalchurch.org/page/uto-grants). The grant application is available each year beginning January 1 at the same website. Completed applications are typically due in early March, with grants being finalized in May or June of each year.

## UTO Young Adult Grant

**Overview:** In addition to the general UTO grant described above, each diocese may submit one application for a Young Adult grant. This grant is intended to support and encourage the mission efforts of future leaders of The Episcopal Church.

**Guidelines:** Young Adult grants are awarded to individuals between the ages of 21 and 30. The grants are for new ministry start-up costs—not for the continuation of ongoing ministries. Applications should be focused on one or more of the Five Marks of Mission:

- To proclaim the Good News of the Kingdom
- To teach, baptize, and nurture new believers
- To respond to human need by loving service
- To seek to transform unjust structures of society, to challenge violence of every kind, and to pursue peace and reconciliation
- To strive to safeguard the integrity of creation and sustain and renew the life of the earth

Grants are awarded up to \$2,500.

**How to Apply:** Each diocese may apply for one UTO Young Adult grant per year, and the bishop's signed approval must accompany the application. The grant application is available at [www.episcopalchurch.org/page/united-thank-offering](http://www.episcopalchurch.org/page/united-thank-offering).

## Campus Ministry Grant

**Overview:** The Domestic and Foreign Missionary Society (DFMS) of the Episcopal Church accepts grant proposals from parishes for new and current campus ministries in higher education institutions. There are two categories of grants:

- A series of Campus Ministries grants to provide seed money to assist in the start-up of new, innovative campus ministries or to enhance a current program. Grants range from \$3,000 to \$5,000.
- One Leadership grant to establish a new, restore a dormant, or re-energize a current campus ministry. The grant ranges between \$20,000 and \$30,000 and can be used over a two-year period.

**Guidelines / How to Apply:** Watch the Episcopal Church website at [www.episcopalchurch.org/page/young-adultcampus-ministries](http://www.episcopalchurch.org/page/young-adultcampus-ministries) for news on upcoming grant cycles, current detailed guidelines, the application process, etc.

## Constable Fund Grant

**Overview:** The Constable Fund provides grants to fund mission initiatives that were not provided for within the budget of the Episcopal Church General Convention/

Domestic and Foreign Missionary Society (DFMS), with a preference for work in the area of religious education.

**Guidelines:** Religious education for the purposes of the Constable Fund is defined as follows:

*Religious education forms Christians for active service through a process of critical reflection on the events of daily life in light of the Gospel. It is also a procedure by which we examine and reflect on how faithfully we engage in that service and in formation. By learning to see more clearly God's living presence in the world—Father, Son, and Holy Spirit—a Christian is prepared for Christ-like, loving service to God, neighbor, and all creation.*

The following areas of the Episcopal Church's mission and ministry are particularly relevant for funding consideration. (This list is meant to be descriptive, not conclusive).

- Priorities of the General Convention and Executive Council
- The 5 Marks of Mission, particularly #2: Proclaim, teach, baptize, and nurture new believers
- Adult education initiatives
- Initiatives involving strategic review and/or planning for religious education
- Initiatives that examine the larger picture of religious education in the common life, mission, and ministry of the church
- Resolutions and initiatives involving children, youth, and young adults.

**How to Apply:** Proposals must be submitted through the Episcopal Church's Provincial structure, with final submission coming through the recommendation of the Provincial Synod, Provincial Officers or Executive Committee, or other corollary structure within the Province. Proposals must include:

- A narrative description of the project (maximum 5 pages)
- A detailed budget

Past grant cycles have begun in August, with proposals due at or near the beginning of November. Refer to The Episcopal Church website at [www.episcopalchurch.org](http://www.episcopalchurch.org) for current detailed guidelines, time frames, etc.

## **Diocesan Council – Diocesan Missions and Faithful Remnants Grants**

**Overview:** Diocesan Council offers limited grant funding for parishes with a strong emphasis on mission located in financially-stressed areas of the diocese. Grants may be used for programming as well as for direct support for missions and parishes. Requests should be made in writing to the Diocesan Office. The Budget and Assessments Working Group reviews all requests and make recommendations to Diocesan Council. Preference is given to parishes receiving no other diocesan funding or financial support.

**Guidelines/How to Apply:** Eligible parishes may submit a letter of request stating why funds are being requested, the specific amount needed, and how the funds will be

used. A current budget for the parish or program should be included. Application can be mailed to: Treasurer, Episcopal Diocese of Pittsburgh, 325 Oliver Ave STE 300, Pittsburgh, PA 15222-2467.

## **Episcopal Appalachian Ministries Grant**

**Overview:** EAM offers small grants to help enable new or start-up ministries with seed money to be used for 1) purchasing specific items for the new ministry (e.g. computer equipment, building supplies, etc.); 2) awarding scholarships to participants of programs; or 3) projects which involve helping Appalachians address regional issues such as poverty, literacy, health care, unemployment, education, cultural affirmation, or the environment through direct service. Grants typically range from \$500 to \$2,000.

**Guidelines:** Diocesan, parish, or community-based organizations that are within the Appalachian region or serve the Appalachian people are eligible to apply. Organizations must have a clear connection and/or relationship to the Episcopal Church. Applications must be approved by the Bishop. No more than two applications may be submitted for each grant period.

**How to Apply:** Applications should be submitted to the Diocesan office by March 15 and October 15 for April and November consideration. Application and additional information may be found at [www.visit-eam.org/index.php/grants](http://www.visit-eam.org/index.php/grants).

## **Social Justice & Outreach Committee Vegetable Garden Grant**

**Overview:** The Social Justice and Outreach Committee (SJO) of the Diocese of Pittsburgh offers small grants to support the creation and maintenance of neighborhood vegetable gardens that meet the needs of urban and suburban residents who have limited access to fresh produce and healthy food supplies. These grants are intended to support parishes in creating new vegetable gardens or supporting an already functioning garden with small material needs such as: seed or plant purchases, fencing, bed construction, soil or fertilizer purchases, soil testing costs, hand tools purchases, water connections, rain barrels, etc.

**Guidelines:** These grants are not intended to support an exclusive or private garden, nor one used solely for decorative purposes. To be eligible for this grant, the parish must have ...

- An oversight committee of several organized and motivated gardeners
- An already-identified garden location, owned by the parish, or to be used with written permission of its owner(s)
- A primary contact person/coordinator of the garden
- A plan regarding crops, maintenance, and harvesting
- Designated recipients of the products of the garden

- A commitment to submitting a year-end report summarizing implementation of funds and success/challenges of the garden project

The maximum grant request for this program should be no more than \$500. Priority will be given to those applicants who plan to start new gardens. Funds are to be used in the same calendar year as the grant is awarded, unless an extension is submitted and approved by the SJO.

**How to Apply:** The annual grant cycle usually begins in February, with applications being made available on the Diocese of Pittsburgh website ([www.episcopalpgh.org](http://www.episcopalpgh.org)). The deadline is typically on or near March 15. Refer to the website for up-to-date guidelines and application instructions.

## Trinity Wall Street

**Overview:** Trinity Wall Street is an Episcopal parish that has been a part of the New York City landscape since 1697. Trinity’s grant-making program supports partners around the world in ministries of transformation and reconciliation.

**Guidelines:** Grant proposals should be in line with Trinity’s current grant program objectives. For 2016, its objectives include:

- **Advocating for Children:** Proposals supporting social-emotional development and restorative justice work aimed at dismantling racism and addressing the suspension-to-prison pipeline.
- **Justice System:** Proposals supporting fairness, equality, and human dignity in the justice system—including restorative justice, re-entry programs, advocacy, and community organizing.
- **Financial Inclusion:** Proposals supporting projects that improve access to basic banking services and creative approaches to financial inclusion for poorly served communities. Includes financial literacy.
- **Leadership:** Proposals supporting the cultivation of emerging leaders in religious communities and in public life.

**How to Apply:** Submit a letter that briefly and concisely describes the purpose of the grant. Refer to <https://www.trinitywallstreet.org/social-action/trinity-grants> for detailed requirements. Proposals should be sent to the Trinity Grants Program at 120 Broadway, New York, NJ 10271, or at [grants@trinitywallstreet.org](mailto:grants@trinitywallstreet.org). Application deadlines are:

- February 1 for consideration of grants in May, awarded in June
- April 1 for consideration of grants in September, awarded in October
- August 1 for consideration of grants in November, awarded in December
- October 1 for consideration of grants in February, awarded in March

## Hillman Foundation

**Overview:** The Hillman Foundation was established in 1951 with a broad purpose: to improve the quality of life in Pittsburgh and southwestern Pennsylvania. Throughout more than 50 years of diversified grant-making, the Foundation has continued to advance its commitment to this goal. The Foundation's grant program primarily focuses on projects within the following areas:

- Community/Economic Development
- Cultural Advancement/Arts
- Education
- Environment/Conservation
- Health/Medicine
- Human/Social Services

**Guidelines / How to Apply:** Requests are accepted only through the Foundation's online application process, accessible at <http://hillmanfamilyfoundations.org/foundations/hillman-foundation>. There are no fixed deadlines.

## POISE Foundation

**Overview:** The POISE Foundation provides small grants to nonprofit organizations located in the Pittsburgh Region that provided services to the African American community. The average grant size is \$5,000. The Foundation currently focuses on the following priority areas:

- Strengthening Black Families
- Community & Economic Development
- Entrepreneurial Activities
- Young Ladies
- Education

**Guidelines:** Preference is given to organizations meeting two of the three following criteria:

- Executive director is African American
- 50% of board is African American
- 75% of community served is African American

**How to Apply:** Complete a Letter of Inquiry, found online at [www.poisefoundation.org/programs/grants/poise-grants.html](http://www.poisefoundation.org/programs/grants/poise-grants.html). The Foundation will review your request to determine whether it meets their funding priorities and will contact you to let you know whether they wish to receive a full proposal. If invited to submit a full proposal, it will be considered according to the following timeline:

- Spring cycle: March 31 deadline; May decision
- Fall cycle: September 30 deadline; November decision

## Richard King Mellon Foundation

**Overview:** This Foundation was created in 1947 by Richard King Mellon (1899-1970), chairman of Mellon Bank, conservationist, and dominant figure in the financial, industrial, and civic life of Pittsburgh for many years. Its trustees have shown a preference for supporting established organizations with specific objectives and partnering with other donors, rather than solely underwriting the entire cost of projects. The trustees believe that this policy allows the Foundation's funds to benefit the largest number of people. For more information, refer to the Foundation's website at <http://fdnweb.org/rkmf>.

The trustees have established the following program priorities:

- Regional Economic Development: Downtown and neighborhood development, building a research and technology economy, business stimulus initiatives and workforce development, rural economic development.
- Education: Higher education, independent and parochial schools, early childhood education.
- Human Services: Broad scale system reform, nonprofit capacity building, after school programs.

**Guidelines:** The Foundation gives priority to projects and programs that have clearly defined outcomes and an evaluation component.

**How to Apply:** Apply any time using the Grantmakers of Western Pennsylvania Common Grant Application Form found at <https://gwpa.org/resources/common-grant-application-formcommon-grant-report-form>. Including all required attachments listed on the form, submit the application to: Information & Grants Manager, Richard King Mellon Foundation, BNY Mellon Center, 500 Grant Street – Suite 4106, Pittsburgh, PA 15219-2505.

## Stoller Foundation Accelerator Program

**Overview:** The Stoller Foundation is a non-operating foundation that incubates and accelerates non-profits that are focused on evangelism and volunteerism. In view of its goal to create, fund, and support Christ-centered ministries, the Foundation periodically offers a limited number of grants.

**Guidelines / How to Apply:** The Foundation offers grants on an invite-only basis. However, interested organizations may submit a Letter of Inquiry during scheduled grant cycles, which are announced on the Foundation website at [www.stollerfoundation.org/grants/](http://www.stollerfoundation.org/grants/). The Foundation is typically interested in organizations that:

- Demonstrate effectiveness in evangelism.
- Succeed in mobilizing volunteers in high proportion to their paid staff.
- Are established as 501(c)(3) non-profits.
- Are small and are not yet well-established in terms of funding or interstate/international reach.
- The above being true, have still achieved a modicum of success via innovative and entrepreneurial thinking.
- Are launching a new program that mobilizes volunteers to serve others and share the Gospel.

## **Grants and Loans for Clergy Education and Training**

### **Roanridge Grant**

**Overview:** Grants from the Roanridge Trust are to be used for the training of town and country clergy and rural Christian workers of the Episcopal Church. The trust, administered by the Mission Department of the Domestic and Foreign Missionary Society (DFMS), generates approximately \$160,000 in funds to be distributed each year.

**Guidelines:** Any congregation or group of congregations engaged in one of the following activities is eligible to apply for a Roanridge grant:

- Providing training for town and clergy and rural Christian workers of the Episcopal Church.
- Providing training designed to better equip the participants for effective Christian ministry within the Episcopal Church.
- Serving in some form of Christian ministry in the Episcopal Church.

Applications that meet the following criteria will be given highest consideration:

- Those that target Episcopal Church leaders serving (or preparing to serve) in rural and small-town settings. The Mission Department defines rural and small-town communities as those with a population of 10,000 or less.
- Those that seek to increase participation Christian ministry within the Episcopal Church
- Those that offer the greatest degree of transferability for others to use as training in different locations.
- Those applying for a Roanridge Trust grant for the first time.
- Those that seek to further the mission of the Episcopal Church in the world, especially as outlined in

**How to Apply:** The annual grant cycle typically begins in September, with applications due in mid- to late November. Refer to The Episcopal Church website at [www.episcopalchurch.org/page/roanridge-trust](http://www.episcopalchurch.org/page/roanridge-trust) for current detailed guidelines, application, etc.

## **Episcopal Church Foundation Fellowship Partners Program**

**Overview:** Since 1964, the Episcopal Church Foundation (ECF) has supported over 200 scholars and ministry leaders throughout the Episcopal Church, fostering innovation in theological formation and ministerial leadership in challenging times. The Fellows who are selected have a significant track record of going on to share their knowledge, experience, and best practices with the wider Church in transformative ways.

**Guidelines:** Applicants must choose to apply to either the academic or ministry track. Typically, ECF has awarded three to four Fellowships per year, with awards ranging up to \$15,000. Fellow may apply to renew grants for up to three years. (Renewal grants are capped at \$10,000.) The application process is open to both lay and ordained Episcopalians.

**How to Apply:** Complete the online application, accessible at <http://www.episcopalfoundation.org/programs/fellowship-partner-program/how-to-apply>. A link to a downloadable, printable application is also available here. The application deadline for 2016 Fellowships is March 11.

## **Bishop's Scholarship for Theological Students**

**Overview:** Bishop's Scholarships are awarded annually to seminarians and diaconal school students of the Episcopal Diocese of Pittsburgh. Amounts vary based on the number of applicants, typically ranging from \$3,000 to \$4,000.

**Guidelines/How to Apply:** Applicant must provide information concerning expected expenses and other sources of assistance. Applications are due by June 1 and can be downloaded from the "Documents and Forms" section of the website at [www.episcopalpgh.org](http://www.episcopalpgh.org). Return completed form to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan Treasurer.

## **Bishop's Scholarship for Children of Clergy**

**Overview:** Bishop's Scholarships are awarded annually to children of clergy of the Episcopal Diocese of Pittsburgh to be used for post-secondary education. Amounts vary based on the number of applicants, typically ranging from \$500 to \$2,000.

**Guidelines/How to Apply:** Applicant must provide information concerning expected expenses and other sources of assistance. Applications are due by June 1 and can be downloaded from the "Documents and Forms" section of the website at [www.episcopalpgh.org](http://www.episcopalpgh.org). Return completed form to the diocesan office at 325 Oliver Ave STE 300, Pittsburgh 15222-2467, or email to the diocesan Treasurer.

## Continuing Education Assistance

**Overview:** Education plays an important role in the call to ministry. While seminary preparation includes study, reading, learning Scriptures, theology, and pastoral care, education must not end at ordination. It must be a lifelong pursuit in order to remain grounded and relevant in ministry, and it is expected that clergy of the Diocese will further their education each year. Some financial assistance may be available from the Diocese for clergy who wish to pursue continuing education opportunities.

**Guidelines/How to Apply:** Many parishes provide a budget for their clergy's continuing education. In parishes with limited financial resources, it is expected that funding would be split in thirds with one-third coming from the parish, the clergy, and the diocese. Applicant must provide information including the description of the course, conference, etc. as well as expected costs. Applications may be submitted at any time and can be downloaded from the "Documents and Forms" section of the website at [www.episcopalpgh.org](http://www.episcopalpgh.org). Contact the diocesan Treasurer for additional information.

## Lilly Endowment for Sabbatical Funding

**Overview:** The Lilly Endowment Clergy Renewal Programs at Christian Theological Seminary (CTS) are structured to provide congregations and their leaders maximum freedom to propose renewal leaves suited to their own context. These programs actively seek to encourage pastors and congregations to imagine creative possibilities for clergy renewal projects that will re-energize their ministries. CTS will award as many as 125 grants of up to \$50,000 in any one year. Suggestions for completing a high-quality proposal can be found at <http://cpx.cts.edu/docs/default-source/crp-documents/what-makes-a-high-quality-proposal-rev.pdf?sfvrsn=0>.

**Guidelines:** Each parish may request up to \$50,000 to support a renewal (sabbatical) program. Of the \$50,000, up to \$15,000 may be used for parish expenses associated with the renewal program; the remainder may be used for the pastor's program expenses. Deadline for submission for sabbaticals to be taken in any given year must be submitted by April 15 of the preceding year. The program is open to Christian congregations that have an ordained pastor with an M.Div. degree from a theological seminary accredited by the Association of Theological Schools.

**How to Apply:** Deadline for submission for sabbaticals to be taken in any given year must be submitted by April 15 of the preceding year. Recipients will be notified in late August. Application instructions and additional information may be found at [www.cpx.cts.edu/renewal/apply/national-program](http://www.cpx.cts.edu/renewal/apply/national-program).

## **The Louisville Institute – Pastoral Study Project Program**

**Overview:** The Louisville Institute offers pastoral leaders the gift of time and resources to investigate issues related to Christian life, faith, and ministry through the Pastoral Study Project Program (PSP). This program enables pastoral leaders to bracket daily work routines in order to pursue a pressing and significant question for the life of faith. Grants of up to \$15,000 support independent or collaborative study projects while on partial leave from ministry responsibilities. PSP grantees may use a variety of platforms to share what they learn with a wider audience, extending their leadership in ways that can benefit the broader church and culture in North America.

**Guidelines:** The PSP is open to Christian clergy, church staff members, chaplains, denominational staff, and others regularly employed in recognized positions of pastoral leadership, ordained and lay. It is also open to ordained ministers who are not currently employed by a religious organization.

**How to Apply:** Deadline for application is September 1 for a grant beginning January 1 of the subsequent year. Applications and additional information may be found at [www.louisville-institute.org/grants/programs/pspdetail.aspx](http://www.louisville-institute.org/grants/programs/pspdetail.aspx).

## **Grants and Loans for Books & Related Materials**

### **Church Periodical Club – National Book Fund Grant**

**Overview:** The Church Periodical Club has participated in the Church's mission to spread the Gospel by providing printed materials for over 120 years! Grants are awarded for books, magazines, audio/video materials, and computer software. Specific materials are determined and purchased by the grant recipients. Materials may be religious or secular, but must be used within the mission of the Church. Grants are not given for equipment (such as projectors, computers, and shelves), operating expenses (such as postage or copying), or the production of material (such as translations or printing).

**Guidelines:** The Bishop must endorse the application and show its relationship to the priorities of the diocese. The need for materials to carry out the parish or organization's mission must be established for all requests, and there must be financial need. No restrictions on the amount of the grant awards is noted.

**How to Apply:** Applications should be submitted by March 1 and will be reviewed at the Fall Board meeting or Triennial meeting. Additional information can be found at [http://churchperiodical.com/pdfs/nbf\\_guidelines.pdf](http://churchperiodical.com/pdfs/nbf_guidelines.pdf). Application can be found at [http://churchperiodical.com/pdfs/nbf\\_application\\_form.pdf](http://churchperiodical.com/pdfs/nbf_application_form.pdf).

## **Church Periodical Club (CPC) – Miles of Pennies Grant**

**Overview:** Miles of Pennies grants are provided to serve the needs of children from kindergarten through high school wherever there is a need. The maximum grant given is \$844.80 which represents one mile of pennies. Any organization, church, or individual affiliated with the Anglican Communion may apply (e.g. Christian Education classes, camps, VBS programs, libraries, tutoring or after-school classes, and youth ministry).

**Guidelines:** The maximum amount of money requested may not exceed \$844.80.

**How to Apply:** Applications may be submitted anytime since grants are awarded year round by the committee. The application must be endorsed by a CPC representative at the diocesan or province level. Additional information and application may be found at [www.churchperiodical.com/miles-of-pennies.html](http://www.churchperiodical.com/miles-of-pennies.html).

## **Prayer Book Society Fund**

**Overview:** The Prayer Book Society Fund was established to provide funds to parishes and diocesan organizations to purchase Prayer Books, Bibles, Hymnals, confirmation and ordination certificates, and Parish Registers for recording of baptism, confirmations, etc.

**Guidelines:** Requests for funding may be made anytime throughout the year. Letter of request should include specific details such as items needed, quantity, and price. All requests must be approved by the Board of Trustees of the Diocese. Any amount may be requested. Actual amounts granted will be based on amount of requests received in any given year.

**How to Apply:** Letter of request may be emailed to the Diocesan Treasurer.

## **Grants and Loans for Historical Projects**

### **Episcopal Women’s History Project**

**Overview:** The Episcopal Women’s History Project (EWHP) encourages research and publication about the lives and work of women throughout the history of the Episcopal Church.

EWHP annually offers research and travel grants in the amounts of \$500 and gives the triennial *Frank Sugeno Research Award* in the amount of \$1,000. Grants may be used for travel, the acquisition of research materials, or other research expenses.

*The Katharine Jefferts Schori Award* is designed to promote the collection, preservation, and dissemination of records and other artifacts pertaining to the history of women in The Episcopal Church, including websites, print, film, video and other media formats. Two awards up to \$2,000 each may be given at any time during the calendar year.

The *Malcolm and Pat Diesenroth Award* of \$250 recognizes the outstanding efforts of a parish to preserve or tell its history, especially the stories of women who helped form its congregational life.

**Guidelines:** Proposals may focus on an individual Episcopal woman or women's organizations, from the colonial period to the present. Projects involving overseas activities of Episcopal women will also be considered. Applications should include a description of the project, including how it will expand the history of Episcopal women. Past projects have included: the completion of a biography of The Rev. Gladys Lucile Hall; a collection of primary texts for a documentary of Anglican and Episcopal women in America; and identification and research of pre-1950 murals created by Episcopal women.

**How to Apply:** This is a rolling application, so submissions will be accepted at any time. For additional information, contact Joan R. Gundersen at 1677 St. Andrews Drive, Oakmont, PA 15139 or by email at [grants@ewhp.org](mailto:grants@ewhp.org).

## Historical Society of the Episcopal Church

**Overview:** The Historical Society of The Episcopal Church invites application from both individual scholars and academic and ecclesiastical groups to support significant research, conferences, and publications relating to the history of the Church of England, the Anglican Communion worldwide, and the Anglican and Episcopal churches in North America. These grants are generally in the \$1,000-\$2,000 range, though more or less may be awarded, depending on the number of awards given and the amounts of funding available in any particular year. Typical grants include: travel to collections or resources; dissertation research; and seed money for larger projects.

**Guidelines:** Applications must include:

- A statement, no more than 500 words, of the subject and purpose of the project.
- A bibliography of the project, no more than a single page.
- A concise curriculum vitae.
- A projected budget and the specific amount requested (with a detailed statement of how it will be used). If this is less than the total budget, it must be clear how a small grant would help and what other resources are available or being pursued.

- At least two letters of recommendations. In the case of a graduate student, one of those letters must be from the project's main supervising professor.

**How to Apply:** Send an email, with all materials attached (PDF preferred) to [administration@hsec.us](mailto:administration@hsec.us). If the total file size is over 5 MB, you may send the files in separate emails. The deadline for 2016 submissions is May 1. Grant recipients are announced in July. See [www.hsec.us/grants.html](http://www.hsec.us/grants.html) for additional information.