

Parish Guide to Grants and Loans



The Episcopal Diocese of Pittsburgh

November 2010

Diocesan Council Grants Program

The Diocesan Council of the Episcopal Diocese of Pittsburgh may make grants available for programming as well as direct support for missions and parishes. Requests should be made in writing to the diocesan office. The Budget and Assessment Committee will review requests and make recommendations to Diocesan Council.

How to Apply

The letter of request should clearly state why funds are being requested, the specific amount needed, and how the grant will be used. A current budget for the parish or program should be included. The letter should indicate the name, e-mail address and phone numbers for a primary contact person for the grant request. Mail to the Episcopal Diocese of Pittsburgh, 4099 William Penn Highway, Suite 502, Monroeville, PA 15146. For more information, call 412-721-0853 or e-mail treasurer@episcopalpgh.org.

Books and Related Materials

Church Periodical Club

For more than 120 years, the Church Periodical Club has participated in the Church's mission to spread the Gospel by providing printed materials. This ministry of the printed word is done by awarding grants through the *National Books Fund* and *Miles of Pennies* (designed exclusively for children's needs).

Grants are made for books, magazines, audio/visual materials, and computer software. The specific materials are determined and purchased by the grant recipients. Materials may be religious or secular but must be used within the mission of the Church. Grants are not given for equipment, operating expenses or the production of materials.

How to Apply

Application forms for both the *National Book Fund* and *Miles of Pennies* are available at www.churchperiodical.com.

National Book Fund applications require the endorsement of the Bishop. Grants are usually awarded at the fall board meeting. Application deadline is April 15.

Miles of Pennies applications must have the endorsement of a CPC representative. Applications are reviewed as they are submitted and grants awarded at that time.

For more information, contact Linda Getts at 412-412-798-4404 or [ljgetts@aol.com](mailto:ljetts@aol.com).

Building Projects

Diocesan Growth and Maintenance Fund

The Diocesan Growth and Maintenance Fund is designed to assist in the establishment of new churches, to revitalize existing church work, and to alleviate emergencies which substantially impair the operations of the parish in the Diocese or elsewhere. The principal of the Fund may be loaned; the income from the Fund may be either loaned or granted.

The Diocesan Growth Fund Committee consists of two members of the Board of Trustees, two members of the Diocesan Council and two members elected by convention, serving three-year terms. The committee reviews all applications and makes recommendations to the Board of Trustees for approval.

Guidelines

Parishes making a request must be participating in Growth Fund annual assessments. The application form must include financial statements and document how the proposed capital improvements will contribute to the mission of the parish and diocese.

How to Apply

Application forms are available from the diocesan office or online at www.episcopalpgh.org.

Episcopal Church Building Fund

The ECBF is the single source of church-based loans at the national level. Loans are available for Episcopal and Anglican congregations and organizations, through the diocese, for building projects related to the construction, improvement, repair or purchase of Church owned land and buildings, including churches, rectories, parochial and diocesan buildings.

Terms

Based on availability of funds, loans up to \$500,000 are available to a diocese for a congregation in the Episcopal Church with a fixed interest rate and a 2 percent origination fee. Loans require diocesan co-signature. The ECBF is restricted from lending funds for operating budgets, or projects solely related to the purchase of organs or stained glass windows. No grants are made.

How to Apply

More information and application forms are available at www.ecbf.org. There is no deadline for submitting applications. Upon receipt of the completed application and the required documentation, the application will be acted upon promptly.

Pittsburgh History & Landmarks Foundation Historic Religious Properties Program

Purpose

To preserve and protect historic religious structures in Allegheny County through matching grants and technical assistance.

Matching Grants: Up to \$10,000 for the restoration of architecturally-significant historic religious properties that also provide community services. The religious institution is required to match the grant.

Technical Assistance: Landmarks' staff and/or consultants can 1) assess the current condition of a historic religious property and recommend a building maintenance and restoration plan; 2) conduct architectural and engineering studies or energy conservation audits; and 3) give advice on working with an architect and contractor, among other things.

Guidelines

Applicant must be a recognized religious institution in Allegheny County, housed in an architecturally-significant building that is 50 years old or older; have an active, though not necessarily large, congregation; be capable of raising matching funds to support the project proposal; and offer a program of social services that benefits the surrounding community. Projects must be for preservation or restoration of the basic structure of the building.

How to Apply

Complete guidelines and contact information is available at www.phlf.org. Application deadline for the 2011 grant cycle is December 1, 2010.

Society of the Protestant Episcopal Church for the Advancement of Christianity in Pennsylvania

The Society's general aim and purpose is to advance Christianity by providing grants to needy parishes and missions in the five dioceses of Pennsylvania. In the past, the Society has provided grants in the \$1,000 to \$6,000 range for parish maintenance projects, for final payment on church debts, and other necessary needs.

Guidelines

Letters of request should give a detailed account of the reasons for the appeal, and the present and future outlook of the parish or mission. Include an appraisal of the work and the most recent parochial report. The request must have the written approval of the bishop.

How to Apply

Address requests to the Society's Corresponding Secretary: The Rev. K. Brewster Hastings, St. Anne Episcopal Church, 2119 Welsh Road, Abington, PA 19001. Send the letter of request, along with copies of bids for the work and parochial report to The Episcopal Diocese of Pittsburgh (TEC), 4099 William Penn Highway, Suite 502, Monroeville, PA 15146. The request will be sent on to the Society along with the Bishop's letter of endorsement.

Clergy

Bishop's Scholarship

The Bishop's Scholarship is awarded annually to the children of clergy of the Episcopal Diocese of Pittsburgh.

How to Apply

An application form is available from the diocesan office. Applicants will need to provide information concerning expected expenses and other sources of assistance. Return completed form to the Episcopal Diocese of Pittsburgh, 4099 William Penn Highway, Suite 502, Monroeville, PA 15146. For more information, call 412-721-0853 or e-mail treasurer@episcopalpgh.org.

Continuing Education Assistance

Education plays an important role in the call to ministry. While seminary preparation includes countless hours studying and reading, learning scriptures, theology and how to care for others, education must not end at ordination. It must be a lifelong pursuit in order to remain grounded and relevant in ministry and it is expected that clergy of the diocese will seek to further their education each year.

How to Apply

Some financial assistance is available for clergy who wish to pursue continuing education opportunities. For more information or to make a request, contact bishop@episcopalpgh.org.

Lilly Endowment

The Lilly Endowment is an Indianapolis-based, private philanthropic foundation, which seeks to strengthen congregations by providing an opportunity for pastors to step away briefly from the obligations of daily parish life and to engage in a period of renewal and reflection. Renewal periods are not vacations, but times for intentional exploration and reflection, for drinking again from God's life-giving waters, for regaining enthusiasm and creativity for ministry.

The National Clergy Renewal Program awards as many as 150 grants of up to \$50,000 each directly to Christian congregations for the support of a renewal program for their pastor. Up to \$15,000 of the grant may be used for congregational expenses associated with the renewal program. Deadline is usually May or June, with grant awards made in the fall.

How to Apply

The Request for Proposals form is available at www.clergyrenewal.org.

The Louisville Institute

The Louisville Institute is a Lilly Endowment-funded program based at Louisville Seminary supporting those who lead and study American religious institutions. Their fundamental mission is to enrich the religious life of American Christians and encourage the revitalization of their institutions by bringing together those who lead religious institutions and those who study them, so that the work of each might inform and strengthen the other.

Grants support both pastoral sabbaticals and research by scholar/pastors and scholar/educators that strengthen the religious life of North American Christians and their institutions while advancing American religious and theological scholarship. These grant programs aim to serve three strategic constituencies whose competence and well being are essential to the future of the church: pastors, younger scholars, and researchers and scholars for the broader church.

The Sabbatical Grants for Pastoral Leaders Program provides pastoral leaders with sustained periods of time for rest, renewal and reflective engagement with their life and work and issues related to contemporary religious leadership. Grants of \$10,000 or \$15,000 support sabbaticals of eight or twelve weeks. Deadline is September 1. The Pastoral Study Project Program offers pastoral leaders opportunity to conduct serious investigation of issues related to Christian life, faith and ministry. Grants of up to \$15,000 are available for study projects involving full or partial leave from the responsibilities of ministry. Deadline is August 15.

How to Apply

Additional information is available at www.louisville-institute.org

Community Services

Alcoa Foundation

The Alcoa Foundation's grantmaking focus centers on four distinct Areas of Excellence: Conservation and Sustainability, Safe and Healthy Children and Families, Global Education and Workplace Skills, and Business and Community Partnerships. Priority consideration is given to programs and organizations in or near communities where Alcoa has a presence.

Guidelines

A concept paper describing the mission of the organization and the purpose of the request should be sent to the nearest Alcoa facility. The request must align with one of the Areas of Excellence. If there is interest in the proposed project, a discussion will be initiated with the organization in order to agree on the specific project and grant amount which will be recommended for funding to Alcoa Foundation. Once agreement is reached on these items and all other details of the grant request, the organization will be given specific instructions on how to submit an on-line application to Alcoa Foundation.

How to Apply

More information on guidelines is available at www.alcoa.com. From the "Community" drop-down menu, choose Alcoa Foundation, then choose "Working with Alcoa Foundation."

Hillman Foundation

Hillman Foundation was established in 1951 with a broad purpose: to improve the quality of life in Pittsburgh and southwestern Pennsylvania. Throughout more than fifty years of diversified grantmaking, the Foundation has continued to advance its commitment to this goal. In the process of evaluating grant proposals, the trustees give priority for consideration to organizations located in Pittsburgh and the southwestern Pennsylvania area that propose initiatives directed at addressing demonstrated community needs.

Hillman Foundation's human and social services grantmaking includes many different types of organizations and programs. The trustees have approved contributions in support of special projects to organizations that assist women, children, at-risk youth, low-income families, and the homeless. Capital projects for the development of community centers and outreach programs that serve individuals with special needs also receive consideration.

Guidelines

Applicants are asked to complete the Foundation's Grant Inquiry Form. There are no fixed deadlines for the submission of letters of inquiry or funding requests.

How to Apply

More information and Grant Inquiry Form are available at www.hillmanfdn.org.

POISE Foundation

The POISE Foundation began in 1980 as the first public foundation in Pennsylvania organized and managed by African Americans. Their purpose is to develop and enhance the participation of African American philanthropists in the economic and social development of the Black community of Pittsburgh and Allegheny County. The Foundation supports programs that add value to the quality of life of Black Pittsburgh and the region and has initiated or collaborated with other programs to develop hope, vision, and a sense of pride in our community.

Guidelines

POISE Foundation is designed to provide small grants to organizations for special and worthy projects that are primarily a benefit to the Black community. The Foundation presently seeks to support programs that directly impact the African American family by helping to create wealth and address the root causes that have created so many disparities.

Because of the limited amount of unrestricted funds available for distribution, foundation grants will be quite small. Each year the board will establish a grant award ceiling for the upcoming 12-month period. The deadline for the spring grant cycle is March 31. Deadline for the fall grant cycle is September 30.

How to Apply

Applicants should first submit a Letter of Inquiry. Applicants will be contact if a full proposal is requested. More information is available at www.poisefoundation.org.

Richard Mellon King Foundation

This foundation was created in 1947 by Richard King Mellon (1899-1970), chairman of Mellon Bank, conservationist, and dominant figure in the financial, industrial, and civic life of Pittsburgh for many years.

The Trustees have shown a preference for supporting established organizations with specific objectives, and for partnering with other donors rather than solely underwriting the entire cost of projects. The Trustees believe that this policy allows the Foundation's funds to benefit the largest number of people. In 2009, Trustees approved grants totaling \$58,347,810. For 60 years the Foundation has maintained a commitment to southwestern Pennsylvania.

Effective in 2010, the Trustees established the following program priorities, each with a southwestern Pennsylvania focus: Conservation; Regional Economic Development; Education; and Human Services.

How to Apply

Proposals may be submitted at any time and must be accompanied by a completed Grantmakers of Western Pennsylvania Common Grant Application. More information is available at www.foundationcenter.org/grantmaker/rkmellon.

History

Episcopal Women's History Project

The Episcopal Women's History Project encourages research and publication about the lives and work of women throughout the history of the Episcopal Church. EWHP offers annual research and travel grants in the amount of \$500 and the triennial *Frank Sugeno Research Award* in the amount of \$1000.

The *Katharine Jefferts Schori Award* promotes collection, preservation, and dissemination of records and artifacts pertaining to the history of women in the Episcopal Church, including websites, print, film, video and other media formats. Two awards up to \$2000 each may be given at any time during the year. The *Malcom and Pat Diesenroth Award* of \$250 recognizes the outstanding efforts of a parish to preserve or tell its history, especially the stories of women who helped form its congregational life.

Guidelines

Proposals may focus on an individual Episcopal woman or on women's organizations, from the colonial period to the present. Projects involving overseas activities of Episcopal women will also be considered. Applications should include a description of the project, including how it will expand the history of Episcopal women. Past projects have included completion of a biography of the Rev. Gladys Lucile Hall, collection of primary texts for a documentary history of Anglican and Episcopal women in America, and identifying and researching pre-1950 murals created by Episcopal women.

How to Apply

The application deadline for research grants is March 1. Submissions are accepted at any time for the *Katharine Jefferts Schori Award*. More information is at www.ewhp.org.

Historical Society of the Episcopal Church

The Historical Society of the Episcopal Church invites applications from both individual scholars and academic and ecclesiastical groups for grants to support significant research, conferences, and publications relating to the history of the Church of England, the Anglican Communion worldwide, and the Anglican and Episcopal churches in North America. These grants are generally in the \$1000-\$2000 range, though more or less may be awarded depending on the number of awards given and the amounts of funds available in any particular year. Typical grants include: travel to collections or resources, dissertation research, and seed money for larger projects.

Guidelines

Applications must include:

- 1) a description of the project and an explanation of its importance;

- 2) a bibliography of the project, no more than a single page;
- 3) a concise curriculum vitae;
- 4) a projected budget and the specific amount requested (if less than the total budget, it must be made clear how a small grant would help and what other resources are available or being pursued);
- 5) at least two letters of recommendation; and
- 6) a sample of scholarly writing.

How to Apply

Typically, applications must be submitted by May 1, with grants awarded in June. It is expected that winners will make an appropriate submission to *Anglican and Episcopal History*. More information is available at www.hsec.us.

Mission

United Thank Offering

The United Thank Offering (UTO) is a program of the Episcopal Church (TEC) for the mission of the whole church, founded by and administered by women since 1889. The UTO committee is a spiritual and financial partner in the mission work of The Episcopal Church, through every person in every pew. UTO is entrusted to promote thank offerings, to receive the offerings and to distribute the United Thank Offering monies through grants.

UTO's vision is to significantly impact the lives of women and children because of Christ's love, focusing particularly on projects that implement significant change toward alleviating profound human suffering.

UTO's mission is to expand the circle of thankful people by encouraging daily prayers, offerings, and awareness of the abundance of God's blessings.

Guidelines

United Thank Offering supports programs that address compelling human needs by supporting alleviation of poverty, both domestically and internationally, within the Anglican provinces, dioceses, and companion dioceses. UTO supports projects that address poverty of women and children; that make significant impact; or that are part of a planned diocesan mission strategy.

How to Apply

Each diocese may submit one grant request and the bishop's signature is required. United Thank Offering is on an annual grant cycle with applications due by January 31. Grants are finalized in May or June of each year. More information and an internet grant application is available at www.episcopalchurch.org/uto.

Young Adult Spirituality

Trinity Wall Street

Founded in 1696, Trinity Church is a vibrant Episcopal parish. In addition to being a resource for Lower Manhattan's commuters and tourists, Trinity is a grant-making organization. Among the objectives of Trinity's grants is to deepen the spiritual lives of Episcopalians in and address cultural change to help the Episcopal Church equip itself in innovative ways for the future.

Program Emphasis – Young Adult Spirituality

Trinity grants will invest in young adult service initiatives that offer opportunities for full-time service and life within intentional spiritual community, with a particular focus on the launch of new program sites sponsored by Episcopal dioceses, congregations, or affiliated agencies.

Guidelines

A letter should be submitted which briefly and concisely describes the purpose for which the grant is sought, including benefit to the church; a statement of the aims and background of the applicant organization; the project's time frame and anticipated results; and methods for evaluation and dissemination of results. Trinity will only consider funding programs that have been running for at least a year, and will not fund more than half the program budget.

How to Apply

Application guidelines are available at www.trinitywallstreet.org. Approximately eight weeks before a scheduled Grants Board meeting, staff decides which requests will be recommended for approval. The Grants Board meets in February, May and November.