

# The Episcopal Diocese of Pittsburgh

## Call for Convention Resolutions

*The Resolutions Committee of Diocesan Council is now accepting items to be considered by the next regular convention of the diocese to be held November 13 & 14, 2015. Proposed resolutions may be submitted by any parish or individuals. Each must conform to Robert's Rules of Order, include a short explanation or rationale, and contact information for at least two sponsors. See examples on reverse.*

**SUBMIT** proposed resolution by email using this or similarly formatted document **no later than September 7** to office@episcopalpgh.org or **MAIL** to Episcopal Diocese of Pittsburgh, 325 Oliver Avenue, Suite 300, Pittsburgh, PA 15222

**SUBJECT:** \_\_\_\_\_

*Enter the text of the resolution below.*

### **EXPLANATION OR RATIONALE:**

*State your argument in favor of the resolution.*

**ORIGINATOR:** \_\_\_\_\_

*Enter name of person writing the resolution*

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

**SECOND SPONSOR:** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

*Lengthy resolutions should be submitted as a separate Word document along with this form.  
Questions? Contact committee chairman Jeff Dunbar at jbdunbar@verizon.net or 724-969-4075.*

## **Model 1: Modernized version – Resolution only**

### **Resolution of Thanks to Trinity Cathedral**

**Be it resolved** that the officers, delegates, bishop, and visitors participating in this convention tender the Cathedral our sincere thanks for the many ways large and small that the Cathedral people have worked to smooth the course of events and provide us with a welcoming site for our annual convention.

**Explanation:** The cathedral extended its staff hours, smoothly handled set-ups and changes in furniture for different convention events, opened its copying facilities and prepared some of the last minute handouts. The extra hours mean that the cathedral incurred indirect costs for utilities as a well as staff.

**Sponsor:** The Convention Committee

## **Model 2: Traditional “Whereas” version**

### **Resolution of Thanks to Trinity Cathedral**

**Whereas** Trinity Cathedral and its staff have graciously undertaken the many tasks associated with hosting the Annual Convention of The Episcopal Diocese of Pittsburgh; and

**Whereas** this convention has been the recipient of the Cathedral’s hospitality on both the night of November X, and the day of November X, therefore be it

**Resolved** that the officers, delegates, bishop, and visitors participating in this convention tender the Cathedral our sincere thanks for the many ways large and small that the Cathedral people have worked to smooth the course of events and provide us with a welcoming site for our convention.

**Explanation:** The cathedral extended its staff hours, smoothly handled set-ups and changes in furniture for different convention events, opened its copying facilities and prepared some of the last minute handouts. The extra hours mean that the cathedral incurred indirect costs for utilities as a well as staff.

**Sponsor:** The Convention Committee