

# DISPLAY TABLE RESERVATION FORM

## EPISCOPAL DIOCESE OF PITTSBURGH ANNUAL CONVENTION

November 13 & 14, 2015

TRINITY EPISCOPAL CATHEDRAL  
328 Sixth Avenue, Pittsburgh, PA 15222

Please complete and e-mail, fax or mail by **Friday, October 23** to:

Mrs. Mary Lou Procacina  
131 Patterson Ave. Carnegie, PA 15106  
mlp@flcpittsburgh.org  
Fax: 412-471-9521

NAME OF COMMITTEE, AGENCY, ORGANIZATION OR INDIVIDUAL: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E-mail: \_\_\_\_\_

Table reservation request: # of table(s) for display only (maximum of 2) \_\_\_\_\_

Please indicate if you will need an electrical outlet: yes \_\_\_\_\_ no \_\_\_\_\_

If you plan to sell items at your table, please give a brief description of those items: \_\_\_\_\_

Trinity Cathedral will be open for set up of displays on **Friday, November 13 between 12:00 Noon and 3:00 pm ONLY.**  
Displays must be taken down immediately following the convention.

*NOTE: This form reserves table space only. Exhibitors planning to be present the day of convention must register using the Convention Registration form and pay the registration fee.*

Please read the following statement carefully and sign below:

*While we will do everything possible to assure the security of exhibit space, Exhibitors are liable for the safety and security of exhibits and related materials. The Diocese of Pittsburgh and Trinity Cathedral are not to be held liable.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have questions, please contact:

Mary Lou Procacina  
Day: 412-471-8125 Evening: 412-279-6015  
Cell: 412-860-0870 E-mail: mlp@flcpittsburgh.org  
Fax: 412-471-9521