

Section B

Budget and Financials

Episcopal Diocese of Pittsburgh Proposed 2014 Budget

Recommended September 9, 2013

	2012 Actuals Cash Basis	2013 Budget	2013 Actuals Thru Aug. 27	Proposed 2014 Budget
ASSESSMENT INCOME (Dioc. Only)		515,081		514,278
OTHER INCOME				
Assessments Realized	462,858	437,819	318,415	437,136
TEC Mission Assessments	81,238	83,394	55,584	83,264
Endowment - Episcopacy	108,294	166,838	86,000	105,239
Endowment - Diocesan Mission	46,726	73,803	16,000	39,444
Community Service Fund - Diocesan Mission	139,151	254,755	148,283	123,882
Other Quasi-Endowments Redesignated by BOT	-	33,685	-	38,188
BOT Unrestricted Distribution	169,113	312,773	-	148,787
BOT and Community Service Fund 2009/8 dist	401,000	-	-	-
BOT - income generated from sale of St Christoph	-	-	-	40,500
Miscellaneous	-	-	-	46,819
Insurance	-	-	-	-
United Way	-	-	-	-
Donations	30,941	-	270	-
Trusts, Foundations, Grants - Unrestricted	37,000	36,000	28,000	76,000
Widow's Corporation - Clergy Conference	3,722	5,000	-	3,800
Deacon Formation	-	-	-	-
Board of Trustees (Property Management)	-	-	-	-
Metcalf Missionary Fund (PNC Bank TTE)	-	-	-	10,000
Endowment Distribution for Legal Issues	-	-	-	-
TOTAL INCOME	1,480,043	1,404,067	652,552	1,153,059
NORMAL OPERATING EXPENSES				
Congregational Mission	86,109	99,695	61,640	75,581
Beyond the Diocese	158,521	156,802	105,922	180,253
Transformational Networks	130,896	148,685	78,824	150,150
Office of the Bishop	301,641	228,000	145,501	232,684
Administration and Support	439,641	418,977	245,325	332,544
TOTAL NORMAL OPERATING EXPENSES	1,116,808	1,052,159	637,212	971,211
Balance of Normal Revenues and Expenditures	363,235	351,908	15,340	181,849
Extraordinary Expenses:				
Bishop Search and Transition	111,487	-	750	-
Reopened Churches	235,126	278,467	159,679	134,760
Returned Property Maintenance	33,599	37,670	37,715	21,143
Legal Expenses	137,830	235,000	46,712	110,000
Total Extraordinary Expenses	518,042	551,137	244,856	265,903
TOTAL EXPENSES	1,634,850	1,603,296	882,068	1,237,114
Balance after Normal and Extraordinary Expenses	(154,807)	(199,229)	(229,516)	(84,055)
General Fund Balance, Beginning of Year	334,776	136,000	179,969	51,183
General Fund Balance, End of Year/Period	179,969	(63,229)	(49,547)	(32,872)

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CONGREGATIONAL MISSION				
Canon to the Ordinary				
Salary	30,000	30,000	17,500	22,500
Expenses	7,327	7,000	2,894	3,500
SECA	2,295	2,295	1,339	1,721
Pension	5,694	5,400	2,907	4,360
Total Canon to the Ordinary	45,316	44,695	24,640	32,081
Diocesan Missions and Faithful Remnants	41,000	50,000	37,000	42,000
Program Grants	-	-	-	-
Diocesan Convention	(207)	5,000	-	1,500
TOTAL CONGREGATIONAL MISSION	86,109	99,695	61,640	75,581
BEYOND THE DIOCESE				
National				
TEC Assessment	132,955	126,537	85,296	150,000
General Convention Deputies	12,107	15,000	15,000	15,000
Outside the Diocese Meetings	3,863	5,000	604	5,000
International				
Lambeth .7% Resolution	3,098	3,065	-	3,053
Ecumenical & Other				
Province Dues	2,096	2,100	2,096	2,100
PA Council of Churches	750	750	750	750
Christian Associates	1,000	2,000	2,000	2,000
Other Ecumenical	652	350	176	350
Episcopal Appalachian Ministries	2,000	2,000	-	2,000
TOTAL BEYOND THE DIOCESE	158,521	156,802	105,922	180,253
TRANSFORMATIONAL NETWORKS				
Canon Missioner				
Salary	-	-	-	36,625
Expenses	-	-	-	1,750
Pension	-	-	-	6,593
Health and Dental	-	-	-	3,601
Total Canon Missioner	-	-	6,104	48,569
Canon of Formation				
Salary	20,000	20,000	11,667	15,000
Expenses	3,259	6,900	2,223	3,450
SECA	1,530	1,530	893	1,148
Pension	3,756	3,600	1,938	2,907
Total Canon of Formation	28,545	32,030	16,720	22,504
Youth Ministry				
Salary	20,000	20,000	11,667	18,000
FICA	1,530	1,530	893	1,377
Pension	-	-	-	-
Benefits and Allowances	-	1,000	-	1,000
Total for Youth Ministries	21,530	22,530	12,559	20,377
Youth Outreach				
Pittsburgh Youth Initiative	3,331	4,000	753	4,000
Sheldon Calvary Camp	4,000	4,000	4,000	4,000
College Ministry	2,259	-	(315)	-

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Acolyte Festival	-	300	513	300
Total for Youth Outreach	9,590	8,300	4,951	8,300
Community Outreach				
Up 4 Reading	10,000	10,000	-	-
Coal Country Hangout	10,000	10,000	10,000	10,000
Shepherd's Wellness	3,000	3,000	3,000	3,000
Neighborhood Youth Outreach Program	10,000	10,000	10,000	10,000
Other Youth Missions	7,473	10,000	-	-
Total for Community Outreach	40,473	43,000	23,000	23,000
Training				
Clergy Conference	3,722	5,000	-	3,800
Ministry Leadership Workshops	955	1,500	3,220	1,000
Leadership Days	1,444	3,000	-	-
Training on Misconduct Issues	-		-	500
Ordinands Training Program	258	1,000	-	500
EFM	1,500	1,500	-	1,500
Total for Training	7,879	12,000	3,220	7,300
Network Support				
Deacon's Ministry	564	1,000	150	500
Resource Center	4,419	5,000	4,327	500
Diocesan Life Committee	-	500	-	-
Commission on Aging	-	-	-	-
Absalom Jones Celebration or Other Event	1,097	1,825	1,688	2,000
Commission on Racism	1,613	2,500	812	2,900
Childrens Ministry Team (formerly Ch. Ed Net)	901	1,000	64	2,500
Other Committees	672	1,000	197	700
Social Justice and Outreach	5,000	5,000	1,781	2,000
Total for Network Support	14,266	17,825	9,019	11,100
Commission on Ministry	8,613	13,000	3,251	9,000
TOTAL TRANSFORMATIONAL NETWORKS	130,896	148,685	78,824	150,150
OFFICE OF THE BISHOP				
Bishop				
Visitation Fund	-	-	-	-
Salary	154,976	120,000	70,000	120,000
Other Expenses				
Housing Accomodations/designations	43,499	35,000	20,298	35,000
Reimbursement to Diocese of Southern Ohio	-	-	-	-
SECA	5,293	-	-	-
Pension	59,249	21,600	13,950	27,900
Auto	6,141	5,000	700	5,000
Pastoral/travel	10,566	10,000	14,139	10,000
Benefits and allowances	16,081	20,400	17,144	22,784
Sabbatical Reserve	-	8,000	6,000	6,000
Hospitality fund	3,107	5,000	786	3,000
Education fund	-	3,000	2,484	3,000
Moving Expenses	2,633	-	-	-
Total Other Expenses	146,569	108,000	75,501	112,684
Total Bishop Expense	301,545	228,000	145,501	232,684
Secretary to the Bishop	-	-	-	-
Miscellaneous	96	-	-	-

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TOTAL OFFICE OF THE BISHOP	301,641	228,000	145,501	232,684
ADMINISTRATION AND SUPPORT				
Archivist and Director of Properties				
Salary	50,000	50,000	29,167	30,000
Car Allowance	2,678	3,000	1,684	3,000
FICA	3,825	3,825	2,231	2,295
Pension	7,500	7,500	5,000	4,500
Health and Dental	6,648	7,855	6,362	4,031
Total Archivist and Director of Properties	70,651	72,180	44,444	43,826
Financial Assistant				
Salary	17,733	17,434	10,344	24,825
FICA	1,356	1,334	791	1,899
Pension	2,660	2,615	1,773	3,724
Dental	1,100	1,273	945	1,298
Total Financial Assistant	22,849	22,656	13,854	31,745
Treasurer and Director of Administration				
Salary	61,494	61,494	24,141	43,722
Expenses	95	100	31	100
FICA	4,704	4,704	1,847	3,345
Pension	6,918	9,224	4,390	6,558
Dental	748	865	437	878
Total Treasurer and Director of Admin.	73,959	76,388	30,845	54,603
Executive Secretary				
Salary	35,067	35,067	20,456	35,067
FICA	2,683	2,683	1,565	2,683
Pension	5,260	5,260	3,507	5,260
Dental	1,123	1,273	945	1,298
Total Executive Secretary	44,133	44,283	26,472	44,307
Director of Communications				
Contract	48,750	45,000	26,250	20,000
Communications - Publications				
Diocesan Newsletter	586	340	-	340
Diocesan Directory	-	-	-	-
Webmaster (contract)	35,000	35,000	20,417	20,000
Communication Equipment	297	400	-	400
Total Communications - Publications	35,883	35,740	20,417	20,740
Support				
Annual Audit	55,500	25,000	10,750	15,000
Archival Storage and Supplies	2,512	2,000	944	2,500
Archival Space at Cathedral	10,000	12,500	7,500	10,000
Background Checks	935	1,000	475	1,000
Bank Service Fees	601	1,000	92	500
Pool I Subaccounting	5,000	-	-	-
Copier	457	1,000	538	500
Database	-	-	-	2,000
Internet Expense	897	809	581	900
Liability, Workers, Bond	25,374	35,300	33,791	42,700
Miscellaneous	3,418	1,000	1,500	1,000
Office Furniture/Equipment	570	1,500	419	1,000
Office Supplies	3,394	5,000	2,436	3,500

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Payroll Service	600	750	365	700
Postage	2,063	2,000	1,420	2,150
Rent for Offices	27,872	27,872	20,456	30,372
Staff Development	359	2,500	150	500
Technology - Support & Training	1,933	1,000	612	1,000
Telephones	1,931	2,500	1,014	2,000
Total for Support	143,416	122,731	83,043	117,322
TOTAL ADMINISTRATION AND SUPPORT	439,641	418,977	245,325	332,544

Proposed 2014 Budget

Comments

Income:

1. Parish assessment income is computed based on the data from Parochial Reports for 2012, 2011 and 2010. The parishes included are the thirty-six that submitted their respective 2012 parochial reports in the spring of 2013 to the Diocese and the Episcopal Church. Reductions granted in 2012 are not reflected in the proposed 2014 assessment.
2. The parish assessment formula is the same as was adopted last year. The first \$35,000 of normal operating income is assessed at 5% and all income above that at 11 %.
3. The budget reduces the parish assessment line by 15% to provide a means of including potential reductions in individual parish assessment and for other situations that might result in the diocese receiving less than full payment.

**Episcopal Diocese of Pittsburgh
Assessments for Parishes Submitting 2012 TEC Parochial Reports**

Parish	Location	Total 2014 Assessment	Diocesan Portion (84%)	National Portion (16%)	Growth Fund (7% of Assessment)
St. Peter's Episcopal Church	Blairsville	986	828	158	69
St. Barnabas Episcopal Church	Brackenridge	1,709	1,436	273	120
St. Peter's Episcopal Church	Brentwood	15,853	13,316	2,536	1,110
All Saints Episcopal Church	Bridgeville	3,006	2,525	481	210
All Saints' Episcopal Church	Brighton Heights	2,998	2,518	480	210
St. Thomas Episcopal Church	Canonsburg	10,473	8,797	1,676	733
Church of the Atonement	Carnegie	500	420	80	35
Church of the Nativity	Crafton	13,199	11,087	2,112	924
St. John's Episcopal Church	Donora	250	210	40	18
Calvary Episcopal Church	East Liberty	146,741	123,263	23,479	10,272
St. Brendan's Episcopal Church	Franklin Park	14,261	11,979	2,282	998
Christ Episcopal Church	Greensburg	10	9	2	1
St. Andrew's Episcopal Church	Highland Park	39,989	33,591	6,398	2,799
St. Matthew's Episcopal Church	Homestead	1,998	1,679	320	140
Church of the Holy Cross	Homewood	12,125	10,185	1,940	849
Christ Episcopal Church	Indiana	14,701	12,349	2,352	1,029
The Church of the Advent	Jeannette	1,339	1,125	214	94
St. Mark's Episcopal Church	Johnstown	11,010	9,248	1,762	771
St. Paul's Episcopal Church	Kittanning	10,473	8,798	1,676	733
St. Michael's of the Valley Episcopal Church	Ligonier	47,213	39,659	7,554	3,305
St. Stephen's Episcopal Church	McKeesport	9,479	7,962	1,517	664
St. Paul's Episcopal Church	Monongahela	837	703	134	59
St. Paul's Episcopal Church	Mt. Lebanon	79,865	67,087	12,778	5,591
Christ Episcopal Church	North Hills	44,642	37,500	7,143	3,125
Emmanuel Episcopal Church	North Side	4,952	4,160	792	347
All Souls Episcopal Church	North Versailles	1,601	1,345	256	112
St. Thomas Episcopal Church	Northern Cambria	152	128	24	11
St. Thomas Memorial Church	Oakmont	28,451	23,899	4,552	1,992
St. James Episcopal Church	Penn Hills	481	404	77	34
St. David's Episcopal Church	Peter's Twp	1,172	985	188	82
Trinity Cathedral	Pittsburgh	41,262	34,660	6,602	2,888
St. Bartholomew's Episcopal Church	Scottdale	854	717	137	60
St. Francis-in-the-Fields Episcopal Church	Somerset	7,131	5,990	1,141	499
Church of the Redeemer	Squirrel Hill	22,022	18,499	3,524	1,542
St. Michael's Episcopal Church	Rural Valley	78	65	12	5
St. Stephen's Episcopal Church	Wilksburg	20,422	17,154	3,267	1,430
Assessments Total		612,236	514,278	97,958	42,856
Assessments Realized (85%)		520,400	437,136	83,264	36,428