

*The Episcopal Diocese of Pittsburgh
of The Episcopal Church*



June 27, 2012

To: Senior Wardens and Parochial Clergy

I am writing to give you official notification that the 147th Annual Convention of the Diocese will be held:

**Friday and Saturday, November 9 and 10, 2012
at Trinity Cathedral, 328 Sixth Avenue, Pittsburgh, PA 15222**

Please note the following information relating to this year's convention:

- The enclosed **Call for Resolutions** applies to any parish or individual who wishes to propose a resolution for the convention. Please share this information with anyone who may be interested. The deadline to submit resolutions is **September 1, 2012**.
- A form to submit **Recommendations to the Nominating Committee** is also enclosed. The reverse side of this form provides information about positions to be elected at convention. The deadline to submit recommendations is **August 1, 2012**. I hope that you will encourage people to come forward as nominees.
- Senior Wardens will also find enclosed the **Lay Deputy Certification Form**. The deadline for certification of lay deputies is **July 31, 2012**.
- Please also be reminded that your lay deputies risk losing their vote at convention if your **parish audit** has not been filed. It is due thirty days after its completion and in every case not later than **September 1**. (See Canon XVII Sec. 5)

All of the enclosed documents will also be made available on the diocesan website at www.episcopalpgh.org.

In Faith,

A handwritten signature in black ink, appearing to read 'James Shoucair', written over a horizontal line.

The Rev. Canon James Shoucair
Secretary of Convention